



WORKFORCE CENTRAL FLORIDA

Governance Committee

Meeting Agenda

Thursday, November 29, 2012

2:30 p.m. - 4:30 p.m.

SunTrust Center

200 South Orange Ave., Suite 2300

Orlando, FL 32801-3432

Conference Call-in phone number: (866) 576-7975

Participant access code: 299848

Welcome & Chair's RemarksRobert Brown

- Introductions
- Roll Call/Establishment of Quorum
- Public Comment

Role of Governance CommitteeRobert Brown

National Perspective –

National Association of Workforce Boards (NAWB)Ron Painter, Executive Director

Committee WorkRobert Brown

- Board By-Laws
- Board Nominations
- Board Development
- Other?

Next StepsRobert Brown

Chairman's Closing RemarksRobert Brown

Upcoming Meetings:

TBD

WCF Sample Board Governance Committee

Purpose: The governance committee examines how the board is functioning, how board members communicate, and assesses whether the board is fulfilling its responsibilities. The committee keeps the board accountable to the mission and organization's goals. The governance committee articulates the board's vision for the board and finds board members who can put it into action.

Responsibilities:

- Understand the organization's mission and goals and ensure all board members do as well
- Develop and update board members' responsibilities and job descriptions
- Review Board's by-laws; recommend changes to full Board of Directors
- Create a board profile of what skills and expertise the board and the organization needs; identify potential board members and maintain information about each candidate; cultivate and recruit new board members for referral to Consortium
- Assess and maintain individual board commitment, support, and participation in governance duties; annually review the board's performance
- Observe and nurture potential leaders within the board
- Orient new board members
- Involve board members in continuing education (governance practices, new programs and trends in the field, legislative and public policy issues, etc.)
- Establish an effective communications network to keep board members apprised of activities through board and committee minutes, phone calls emails, etc.
- Work with the board to develop an annual board plan

Skills/expertise:

- Experience as a board member desired
- Willingness to recruit and communicate with potential board members on a continuing basis
- Understanding of governance practices desired
- Commitment to developing board leadership

Structure:

- Membership: board members
- Agenda and minutes—minutes to be kept and supplied to board of directors in written form

**AMENDED BYLAWS of CENTRAL FLORIDA REGIONAL WORKFORCE DEVELOPMENT
BOARD, INC., d/b/a WORKFORCE CENTRAL FLORIDA, a not-for-profit FLORIDA
Corporation.**

ARTICLE I

NAME

This CORPORATION shall be known as WORKFORCE CENTRAL FLORIDA.

ARTICLE II

DEFINITIONS

- A. CORPORATION – Refers to CENTRAL FLORIDA REGIONAL WORKFORCE DEVELOPMENT BOARD, INC.
- B. THE BOARD OF DIRECTORS – refers to the BOARD OF DIRECTORS of CENTRAL FLORIDA REGIONAL WORKFORCE DEVELOPMENT BOARD, INC., d/b/a WORKFORCE CENTRAL FLORIDA;
- C. REGION – Refers to the five (5) Florida Counties comprising the geographic area served by the Corporation: Lake, Orange, Osceola, Seminole and Sumter;
- D. MEMBER – Refers to an individual member of the BOARD OF DIRECTORS.

ARTICLE III

PURPOSE

The purpose of the CORPORATION is to provide for enhanced coordination, cooperation, collaboration and outcomes, by and between the several entities, both public and private, which are involved at the local level in providing youth and adults with opportunities to develop and continuously upgrade their knowledge and skills in order to advance economically and socially throughout their lifetime, and, in providing employers with the skilled workforce necessary to be competitive in local, state, national and/or international markets.

ARTICLE IV

RESPONSIBILITIES OF WORKFORCE CENTRAL FLORIDA, INC.

The authorities and responsibilities of the BOARD OF DIRECTORS shall include all authorities and responsibilities delegated to it by applicable federal, state and local laws, regulations, policies and mandates.

- A. The BOARD OF DIRECTORS shall act in whatever capacity as is necessary to effectively carry out oversight and administration for the service delivery area defined as the REGION and for the substate area consisting of five counties in the REGION pursuant to all applicable federal,

state and local laws, rules and regulations and thereby assume all fiscal and administrative liability for program operations in said service delivery area.

ARTICLE V

MEMBERSHIP

SECTION 1 – MEMBERSHIP OF THE BOARD OF DIRECTORS

The membership of the BOARD OF DIRECTORS of the CORPORATION shall consist of those Representatives mandated by Florida and federal law.

- A. The CORPORATION shall be governed by the BOARD OF DIRECTORS, which shall be appointed in compliance with criteria established by the State of Florida and the federal government and which shall be composed of at least the following:
 1. Representatives of the private sector, who shall constitute a minimum of sixty percent (60%) of the membership of the BOARD OF DIRECTORS, and who shall be representatives of the private-for-profit business concerns, chief executives, or chief operating officers or other private sector executives who have substantial management or policy responsibility;
 2. such other representatives as may be required by applicable federal or state law, regulations or directives.
- B. The term of appointment of any member of the BOARD OF DIRECTORS shall be three (3) years, beginning the first day of July of the year of appointment, and continuing through the last day of June in the year three (3) years hence, except that a member may serve until December of the last year of the term, or until action regarding that member's seat is taken, whichever occurs first. One third (1/3) of all terms will expire annually, assuming continuing statutory compliance and assuming the continued existence of the seat, a member shall be eligible for reappointment without renomination.
- C. Appointments shall be made in accordance with applicable interlocal agreements.

SECTION 2 – QUALIFICATIONS

Members of the BOARD OF DIRECTORS shall be citizens or permanent residents of the United States of America, residents of the State of Florida, duly appointed pursuant to Section 1 above, and shall, at all times, comply with the criteria established by the State of Florida and the federal government.

SECTION 3 – VACANCIES

Vacancies during the term of appointment occurring among the members of the BOARD OF DIRECTORS shall be filled within three (3) months of receipt of sufficient nominations for the vacancy.

SECTION 4 – POWER TO ELECT OFFICERS

During the annual meeting, the membership of the BOARD OF DIRECTORS shall elect a Chairman, Vice Chairman, Secretary and Treasurer by majority vote at a meeting where a quorum has been established. The Chairman and Vice Chairman shall be representatives of the private sector. The Secretary and Treasurer may come from either the private or public sector. The membership of the BOARD OF DIRECTORS shall have the power to appoint such other officers as it deems necessary for the transaction of the business of the CORPORATION.

- A. The BOARD OF DIRECTORS shall have the power to fill any vacancy in any office occurring for any reason whatsoever, by election, by majority vote of a quorum.
- B. The BOARD OF DIRECTORS shall have the power to employ a President / CEO who shall be responsible to the BOARD OF DIRECTORS and shall act on its behalf in the conduct of the BOARD OF DIRECTORS' business and who shall be responsible for employment of such other staff as may be required.
- C. The term of office for elected officers shall be one year, commencing immediately after the election and extending until the election of new officers.
- D. A chairman is not eligible for re-election as chair if he or she is completing a second consecutive term as Chair.

SECTION 5 – DUTIES

The BOARD OF DIRECTORS shall transact all business of the CORPORATION. It shall determine all policies, and in general, assume responsibility for the guidance of the affairs of the CORPORATION.

SECTION 6 – COMMITTEES

Certain standing committees shall be created by these By Laws to assist the BOARD OF DIRECTORS in its' conduct of business. The Chairman of the BOARD OF DIRECTORS shall make appointments to all committees, and shall appoint the Chairman of each committee. The standing committees shall include the Executive, Finance and Audit Committees.

- A. The Executive Committee shall have a minimum of five (5) members, consisting of the officers elected pursuant to Article V, Section 4, and one additional member representing each of the five (5) counties in the REGION which does not have a member serving as an officer. The Executive Committee shall have, and exercise the full authority of the BOARD OF DIRECTORS in the management of the business of the CORPORATION between meetings of the BOARD OF DIRECTORS.

The Chairman of the BOARD OF DIRECTORS may choose to serve as Chairman of the Executive Committee, or may choose to appoint another member of the Executive Committee

to serve in such capacity. In the event that the Chairman of the BOARD OF DIRECTORS chooses not to serve as Chairman of the Executive Committee, he/she shall serve as a voting member of the Executive Committee.

Except as otherwise set forth herein, the Executive Committee shall serve as the Personnel Committee with the delegated authority to take final action on all appropriate personnel matters.

- B. The Finance Committee shall be chaired by the Treasurer, and shall consist of those members deemed appropriate by the Treasurer, and appointed by the Chairman of the BOARD OF DIRECTORS. The Finance Committee shall be responsible for assisting the Treasurer in the conduct of his/her responsibilities as defined in Article V, Section 13 below, controlling and supervising the financial affairs of the CORPORATION, approving budgets and budget amendments.
- C. The Audit Committee shall be chaired by a member appointed by the Chairman of the BOARD OF DIRECTORS. The Audit Committee shall consist of members appointed by the Chairman of the BOARD OF DIRECTORS. The Audit Committee shall be responsible for reviewing periodic reports on the financial activities of the CORPORATION, providing oversight through review of monitoring reports and audits of the CORPORATION, making recommendations to the BOARD OF DIRECTORS on the selection of an independent auditor and for receiving and reviewing the annual audit reports from the independent auditor, and reviewing and approving the CORPORATION'S responses to any adverse findings regarding the financial affairs of the CORPORATION, including but not limited to, adverse monitoring reports, audits, management decision letters, Office of Inspector General's investigative reports and final determination letters.
- D. Each committee may contain members who are duly appointed to the committee by the Chairman of the BOARD OF DIRECTORS who are voting members of the committee, but who are not members of the BOARD OF DIRECTORS.
- E. The Chairman of the BOARD OF DIRECTORS shall have the authority to establish such other committees as deemed necessary to the conduct of business of the CORPORATION and make appointments thereto.
- F. Any item considered, excluding approval of meeting minutes and adjournment of meeting that is voted on by a committee shall be reported to the Executive Committee at its next meeting.

SECTION 7 – REMOVAL OF MEMBERS and OFFICERS

Any member of the BOARD OF DIRECTORS including officers may be removed by a two thirds (2/3) vote of the membership at a properly noticed meeting whenever, in the judgment of the membership, the best interests of the CORPORATION will be served.

- A. Failure to attend seventy-five percent (75%) of the regularly scheduled BOARD OF DIRECTORS meetings and/or regularly scheduled committee meetings without approval by the Chairman of the BOARD may result in the immediate and automatic removal of any member.

SECTION 8 – DELEGATION OF POWERS

For any reason deemed sufficient by the BOARD OF DIRECTORS, the BOARD OF DIRECTORS may delegate any power or duty to any member or officer, to any other member, officer, or to the President or his/her designee, but no member shall execute, acknowledge, or verify any instrument in more than one capacity.

SECTION 9 – DESIGNATION OF ALTERNATE REPRESENTATIVES/PROXIES

Members may not be represented at any meeting by an Alternate, nor may proxies be given.

SECTION 10 – COMPENSATION

No compensation shall be paid to the BOARD OF DIRECTORS for the services performed by them for the CORPORATION in any capacity. Members may be reimbursed for expenses incurred when traveling on official business approved by the Chairman of the BOARD OF DIRECTORS. Such reimbursement shall at all times conform to BOARD-established travel policy.

SECTION 11 – DUTIES OF THE CHAIRMAN

The Chairman of this CORPORATION shall:

- A. Preside at all meetings of the BOARD OF DIRECTORS;
- B. make all committee appointments other than the officers elected, pursuant to Section 4;
- C. be a member ex-officio of all committees with the exception of the Executive Committee, for which the Chairman may opt to serve either as Committee Chairman or as a regular committee member; and
- D. perform all other duties usually pertaining to the office of Chairman.

SECTION 12 – DUTIES OF THE VICE CHAIRMAN

The Vice Chairman shall:

- A. Preside at all meetings of the BOARD OF DIRECTORS in the absence of the Chairman;

- B. be a member of the Executive Committee;
- C. perform all such other duties usually pertaining to the office of Vice Chairman.

SECTION 13 – DUTIES OF THE TREASURER

The Treasurer shall:

- A. Oversee the custody of all funds and securities of the CORPORATION and the collection of interest thereon;
- B. oversee the accounts of the CORPORATION and report thereon at each regular meeting of the BOARD OF DIRECTORS;
- C. make a report at each meeting of the Board of Directors and special reports when requested;
- D. oversee the preparation and filing of reports and returns required by all governmental agencies; and
- E. serve as Chairman of the Finance Committee.

The CORPORATION's accounts and records shall be audited annually by a firm of certified public accountants at the expense of the CORPORATION; and a copy shall be available on request for each member to review.

SECTION 14 – DUTIES OF THE SECRETARY

The Secretary shall:

- A. ensure that Minutes of each meeting are recorded;
- B. be responsible for advising the Board of omissions and corrections to the minutes;
- C. ensure that copies of the minutes are transmitted to all members of the BOARD OF DIRECTORS;
- D. monitor the custody and use of the Seal of the CORPORATION;
- E. ensure that all meetings are noticed as required by statute, bylaws or regulations;
- F. ensure that attendance is recorded at meetings;
- G. ensure that committee reports are maintained; and
- H. perform such other duties as may be delegated by the BOARD OF DIRECTORS.

SECTION 15 – DUTIES OF THE CHIEF EXECUTIVE OFFICER AND PRESIDENT

The Chief Executive Officer and President ("President") shall be nominated by the Executive Committee and confirmed by the Board of Directors. The President shall be an officer and "full time" employee of the Corporation. The President shall not be a member of the Board of Directors. The President shall be reviewed annually by the Executive Committee and the President's salary and bonuses shall be set by the Executive Committee. The President may only be terminated upon the recommendation of a majority of the members of the Executive Committee and a majority vote of the

Board of Directors. The President shall be the chief executive officer of the Corporation and shall have the responsibility for the general and active management of the business and affairs of the Corporation subject to the direction of the Executive Committee and the Board of Directors.

SECTION 16 – DUTIES OF THE CHIEF OPERATING OFFICER AND EXECUTIVE VICE PRESIDENT

The Chief Operating Officer and Executive Vice President (COO) shall be hired by the President. The COO shall not be a member of the Board of Directors, but shall be an officer and “full time” employee of the Corporation.

It shall be the responsibility of the COO to direct, administer and coordinate the day-to-day activities of WORKFORCE CENTRAL FLORIDA in carrying out the directions, policies, goals and objectives established by the President and the Board of Directors and as set forth in the job description for this position approved by the Executive Committee.

SECTION 17 – DUTIES OF THE CHIEF FINANCIAL OFFICER AND SENIOR VICE PRESIDENT

The Chief Financial Officer and Senior Vice President (CFO) shall be hired by the President. The CFO shall not be a member of the Board of Directors but shall be an officer and “full time” employee of the Corporation.

It shall be the responsibility of the CFO to direct the Corporation’s financial planning and accounting practices by carrying out the directions, policies, goals and objectives established by the COO, President, and the Board of Directors as set forth in the job description for this position approved by the Executive Committee.

ARTICLE VI

CONDUCT OF BUSINESS

SECTION 1 – ANNUAL MEETING

The Annual Meeting of the BOARD OF DIRECTORS of this CORPORATION shall be held in the month of June.

SECTION 2 – REGULAR MEETINGS

Regular meetings of the BOARD OF DIRECTORS shall be held quarterly, in the months of September, December, March, and June.

SECTION 3 – SPECIAL MEETINGS

Special meetings of the BOARD OF DIRECTORS may be held at the call of the Chairman, or by written request of ten (10) members of the BOARD OF DIRECTORS.

SECTION 4 – NOTICE

Reasonable notice in writing of each meeting, whether annual, regular, special or emergency, shall be provided to each member of the BOARD OF DIRECTORS of the CORPORATION at his/her usual place of business or residence. The CORPORATION meetings shall be publicly announced in accordance with. F. S. Ch. 286.011.

SECTION 5 – ORDER OF BUSINESS

Business shall be conducted to the extent feasible in accordance with Roberts' Rules of Order, as newly revised.

SECTION 6 – QUORUM

The definition of a quorum for all Board meetings shall require that at least fifty percent (50%) of the Board members be present and that at least fifty one percent (51%) of those present are private sector representatives but, if at any meetings, there shall be less than a quorum, a majority of those present may adjourn the meeting from time to time and from place to place.

- A. The definition of a quorum for all committee meetings shall be the same as the definition of a quorum for the CORPORATION and require that at least fifty percent (50%) of the Board members who are appointed committee members be present, and that at least fifty-one percent (51%) of those present are private sector representatives.

SECTION 7 – VOTING

Every member of the BOARD OF DIRECTORS shall have the right to be entitled to one (1) vote upon every issue properly submitted to vote at any meeting of the CORPORATION, except as follows:

- A. No member of the CORPORATION shall cast a vote on any matter on which he/she has or appears to have a conflict of interest, as defined by federal or state law. Any member who has such a conflict of interest shall declare the same and refrain from discussion and/or voting.

All matters before the board shall be determined by a majority vote of members present at the meeting with a quorum present, with the exception of

- A. amendments to these Bylaws; and

- B. Actions that would result in a contract between WCF and a member of the WCF board, a relative (as defined in s. 112.3143(1)(b)) of a member of the board, or any contract that would be a conflict for the said board member as defined by State law; such actions must be approved by 2/3rds of the Board's total membership.

Members, whenever unable to attend a Board meeting in person or by teleconferencing, may vote in absentia via e-mail to the Board's Secretary provided the official meeting notice posted clearly identifies for the public the ability of WCF board members to vote in absentia via email, the vote is cast after receipt of a meeting agenda and prior to the Board meeting, a conflict of interest does not exist and the vote is properly announced and recorded in the records of the meeting. Such votes shall count toward the 2/3rds membership requirement for approving amendments to these Bylaws or whenever any board action would result in a contract between WCF and a member of the WCF board or a relative of a board member. Votes made in absentia via email shall be announced and counted at the time the vote is taken at a meeting with a quorum present provided e-mails contain the following: the date of the meeting, the voting agenda item, a statement that the board member does not have a conflict of interest with the agenda item, the vote in terms of "yes" or "no", or "abstain", and the signature of the Board Member. Copies of the above referenced emails shall be made available at the meeting to anyone who requests a copy.

SECTION 8 – BUSINESS AFFAIRS

The BOARD OF DIRECTORS may solicit, borrow, accept, receive, invest and expend funds from any public or private source. The award of procurement contracts with vendors and the award of subrecipient contracts shall be in accordance by applicable federal regulations, or in their absence, by applicable state law.

SECTION 9 – INVESTMENTS

Any investments of funds of the CORPORATION shall first be approved by the Finance Committee, and shall be recommended to the BOARD OF DIRECTORS for its' approval.

SECTION 10 – FISCAL YEAR

The fiscal year of the CORPORATION shall be July 1 to June 30.

SECTION 11 – AMENDMENTS TO THE BYLAWS

Amendments to the bylaws of the CORPORATION may be proposed by any member of the BOARD OF DIRECTORS. The BOARD OF DIRECTORS, by a two thirds (2/3) vote of the board membership, may amend, revise, add to, repeal or rescind the bylaws and/or adopt the new bylaws at any meeting of the BOARD OF DIRECTORS, provided that written notice of alteration, amendment, revision, addition, repeal or rescission of these bylaws or adoption of the new bylaws have been published and given to the members of the BOARD OF DIRECTORS at least thirty (30) days preceding the date of the meeting of the BOARD OF DIRECTORS at which such action is to be considered.

SECTION 12

CORPORATION shall abide by all applicable federal and state laws and regulations which shall supersede any provision of the bylaws which may be found in conflict with any applicable law or regulation.

Section 13

Any current or former member of the BOARD OF DIRECTORS or officer who is made a party to any threatened or pending legal proceeding shall be indemnified by the CORPORATION against expenses (including attorneys' fees, judgments, fines and amounts paid in settlement) reasonably incurred by him or her in connection with such proceeding, including any appeal thereof, if he or she acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interests of the CORPORATION and, with respect to any criminal action or proceeding, had no reasonable cause to believe his or her conduct was unlawful. The termination of any proceeding by judgment, order, settlement, conviction or upon a plea of nolo contendere or its equivalent, shall not create a presumption that the person did not act in good faith and in a manner which he or she reasonably believed to be in or not opposed to the best interests of the CORPORATION and, with respect to any criminal action or proceeding, have reasonable cause to believe that his or her conduct was unlawful.

Any indemnification hereunder may be made by the CORPORATION only in accordance with Section 607.0850 of the Florida Statutes, as amended. Such determination shall be made by the BOARD OF DIRECTORS by a majority vote of a quorum consisting of directors who are not parties to the proceeding. If this Article or any portion of it is invalidated on any ground by a court of competent jurisdiction, the CORPORATION shall nevertheless indemnify each director and officer of the CORPORATION to the fullest extent permitted by portions of this Article that have not been invalidated and to the fullest extent permitted by law.

The CORPORATION may purchase and maintain insurance on any person. A corporation shall have power to purchase and maintain insurance on behalf of any person who is or was a director, officer, employee, or agent of the corporation against any liability asserted against the person and incurred by him or her in any such capacity or arising out of his or her status as such, whether or not the corporation would have the power to indemnify the person against such liability under the provisions of this section.

BOARD ROSTER and COMMITTEE ASSIGNMENT

Private Sector	Seat #	Name	Effective Date of Appointment	Term Ends	Committee Assignment
LAKE – 3 seats; 13.33% of total private sector seats (297,052 of 2,227,831)					
	001	Robert Thompson, Director of Development, South Lake Hospital		6/30/15	Finance Committee
	002	Catherine Hanson, Broker/Owner, Catherine Hanson Real Estate, Inc.	10-5-2011	6/30/15	Secretary, Executive Committee, Program Committee, and Governance Committee
	003	Greg Beliveau, President/Owner, LPG Urban and Regional Planners	10-5-2011	6/30/13	
ORANGE – 10 seats; 51.44% of total private sector seats (1,145,956 of 2,227,831)					
	004	Richard Walsh, President, Knob Hill Companies	9/29/2011	6/30/14	Executive Committee and Governance Committee
	005	Thomas Katheder, VP, Legal Dept., Walt Disney Parks and Resorts	10-5-2011	6/30/13	Vice Chair, Executive Committee and Chair -Legal Services Committee
	006	Tom Yochum, Director of Community Services & Business Strategy, Lowndes, Drosdick, Doster, Kantor & Reed (resigning 12/31/12) Paul Bought, Senior Project Manager, URS Corporation (effective 1/1/13)	10-5-2011	6/30/13	Executive Committee and Finance Committee
	007	Kevin Shaughnessy, Partner, Baker& Hostetler, LLC	10-5-2011	6/30/15	Chair, Chair-Executive Committee, Legal Svs. Committee and Governance Committee
	008	Eric Jackson, Partner, TTR Systems	10-5-2011	6/30/14	Executive Committee and Governance Committee
	009	Deborah Clements, Community Relations Manager, Progress Energy	10-5-2011	6/30/15	Finance Committee and Chair-Youth Committee
	010	Dr. Robert Spooney, President/CEO, African American Chamber of Commerce of Central Florida	10-21-2011	6/30/15	Youth Committee
	011	Diana Bolivar, Vice President, Hispanic Chamber of Commerce of Metro Orlando	5/3/12	6/30/14	
	012	Dr. Angela Adams, Executive Director, Central Florida Pharmacy Council	5/3/12	6/30/15	Program Committee
	013	Leticia Diaz, Dean and Professor of Law, Barry University	5/3/12	6/30/13	
OSCEOLA – 2 seats; 12.06% of total private sector seats (268,685 of 2,227,831)					
	014	Vacant		6/30/15	
	015	Vacant		6/30/13	

Private Sector	Seat #	Name	Effective Date of Appointment	Term Ends	Committee Assignment
SEMINOLE – 4 seats; 18.97% of total private sector seats (422,718 of 2,227,831)					
	016	Wendy Brandon, CEO, Central FL Regional Hospital	9/29/2011	6/30/14	Executive Committee and Program Committee
	017	Melanie Cornell, Principal, HKS Architects, Inc.	10-5-2011	6/30/15	Finance Committee
	018	Mark Wylie, President/CEO, Central Florida Chapter Associated Builders and Contractors, Inc.	10-5-2011	6/30/13	Finance Committee
	019	Richard Sweat, President, .decimal	10-5-2011	6/30/13	Program Committee and Audit Committee
SUMTER – 1 seat based on population 4.19% of total private sector seats (93,420 of 2,227,831) plus 1 seat to meet minimum 2 seats per county requirement in Interlocal Agreement					
	020	Leland Madsen, Administrator, Bedrock Resources, Inc.	10-21-2011	6/30/13	Executive Committee
	021	Chuck Todd, Circle C Farms	5/3/12	6/30/15	

Public Sector Seats Required per DEO (see letter dated July 2011)	Seat #	Name	Effective Date of Appointment	Term Ends	Committee Assignment
Education	001	Sanford Shugart, President/CEO, Valencia College	10-5-2011	6/30/15	Executive Committee and Chair-Program Committee
Education, adult education and post-secondary	002	William F. Merck II, VP for Administration and Finance and Chief Financial Officer, University of Central Florida	10-5-2011	6/30/14	Treasurer, Executive Committee, Chair-Finance Committee and Legal Services Committee
DCF	003	William D' Aiuto, Central Regional Managing Director, DCF		6/30/13	
Vocational Rehab	004	Brian Michaels, District Administrator, Division of Blind Services, Dept. of Education	10-21-2011	6/30/14	Program Committee and Youth Committee
Private Sector Training Institution		(Leticia Diaz is fulfilling these requirements representing Barry University)		6/30/13	
Senior Community Service Employment programs	005	Lorna Garrow, Employment & Training Coordinator, Experience Works, Inc.	10-21-2011	6/30/14	
Economic Development	006	Eric Ushkowitz, Economic Development Administrator, Orange County Government	10-5-2011	6/30/15	Chair – Audit Committee, Executive Committee and Program Committee
Economic Development	007	Taylor C. Pancake, Vice-Chairman, Seminole County Port Authority and Senior Counsel, Foley & Lardner		6/30/14	
Labor	008	Jack Plettinck, International Union of Painters & Allied Trades (IUPAT)	10-21-2011	6/30/15	Youth Committee
Labor	009	Vacant		6/30/14	
CSBG, employment and training programs	010	Vacant		6/30/15	
CBO	011	Tirso Moreno, General Coordinator, Farmworker Association of Florida	10-5-2011	6/30/14	
CBO	012	Bob Brown, President/CEO, Heart of Florida United Way	10-5-2011	6/30/14	Chair – Governance Committee
Migrant and Seasonal Farmworker	013	Joseph A. Sarnovsky, Vice President & CFO, Seminole State College	10-5-2011	6/30/15	Finance Committee and Audit Committee

Notes: (1) As additional individuals are appointed to this “Other” category, additional private sector individuals may have to be appointed to maintain the 60% private sector majority required by the current By-Laws. Based on appointments of 2 individuals into the “Other” category, to maintain the 60% private sector majority required by the current By-Laws, the number of private sector business seats may need to increase to 24 (no change of 3 seats in Lake, increases to 12 (+2) in Orange, increases to 3 (+1) in Osceola, remains 4 in Seminole and remains 2 in Sumter.)