Program Committee Meeting
Wednesday, April 8, 2015
8:30 a.m.

MINUTES

MEMBERS PRESENT: Dr. Sanford Shugart, Dr. Angela Adams, Greg Beliveau, Paul Bough, Leslie Hielema, Brian Michaels, Tirso Moreno, Eric Ushkowitz and Larry Walter

STAFF PRESENT: Pamela Nabors, Mimi Coenen, Ike Powell, Leo Alvarez, Robert Quinlan, Nilda Blanco, Joyce Hinton, David Lowell, Chad Kunerth and Kaz Kasal

GUEST PRESENT: Eileen Smith/ UCF E2i Creative Studio, Jack Plettinck/International Union of Painters and Allied Trades

1. **Welcome & Chair's Remarks**
   Dr. Shugart called the meeting to order at 8:32 am and welcomed those in attendance.

   Ms. Coenen introduced Ike Powell, Director of Strategic Operations and Robert Quinlan, Director of Business and Professional Services.

2. **Roll Call/Establishment of Quorum**
   Ms. Kasal commenced with roll call and reported there was a quorum present.

3. **Public Comment**
   None offered.

4. **Approval of Minutes**
   A. 1/9/15 Program Review Committee Meeting
   Ms. Hielema made a motion to approve the minutes from the 1/9/15 Program Review Committee Meeting. Mr. Walter seconded; motion passed.

5. **INFORMATION/DISCUSSION ACTION ITEMS**

   A. Action Items
      1) Florida Finishing Trades Institute – Apprenticeship
      Ms. Coenen referenced the action item memo and staff recommendation for Committee to approve/not approve Florida Finishing Trades Institute as an approved training provider in the following programs: Drywall Finisher, Glazier, Painter/Decorator, Painter-Industrial Coating and Lining Application Specialist. This school is part of the National Registered Apprenticeship System and meets all of the eligibility requirements. Jack Plettinck with International Union of Painters and Allied Trades and who is a Board Member, stated that the apprenticeship programs provide both skills training and safety training. Mr. Plettinck also provided additional details on the training. Ms. Nabors added that apprenticeship programs are critical to this area – i.e. the current I-4 project. Also, under WIOA there is an emphasis to provide trades training as these are in-demand for jobs.

      Mr. Beliveau made a motion to approve Florida Finishing Trades Institute, per specific programs as listed above, as a training provider for Region 12. Ms.

Ushkowitz seconded; motion passed.

Dr. Shugart asked staff to research interpretation on when to measure a placement with apprenticeships – once placed in work experience/once on the job? Ms. Nabors stated that staff can reference Tampa Workforce board as they have worked with trades.

2) EWT Grant Application from .decimal
Ms. Coenen referenced the action item memo for review/approval with regard to Employed Worker Training (EWT) grant application from .decimal and their request receive training grant to improve the skills of its current workforce in CNC programming. Ms. Coenen noted that the President/CEO of .decimal is Richard Sweat, who currently serves as a Board Member.

Mr. Bough made a motion to forward the recommendation to the Board to approve the EWT grant application from .decimal. Mr. Michaels seconded; motion passed.

B. <u>What is currently in place?</u>

1) Mission Moment – Success with Work Experience
Ms. Eileen Smith, UCF E2i Creative Studio greeted the Committee provided a status on the work experience program that they have partnership with CareerSource Central Florida. This program involves working 2 years/30 hours week. Employers need workers with skills and experience and this work experience program provides this benefit to both employers and students. Ms. Smith stated they run a research lab to develop told, techniques and talent – this training goes a long way. The focus is how to grow jobs needed before need them. Ms. Smith stated that Central Florida is the center of human centric simulation, where physical and virtual world come together, in the nation and world – this is a 5-7 billon dollar industry. This is a valuable partnership with UCF and CareerSource Central Florida looking to expand with colleges in the technology-focused arena. Additionally, Ms. Nabors stated that students are tracked for 12 months after the leave the program and majority have stayed in Central Florida area.

C. <u>How are we doing?</u>

1) Budget Services Spotlight
Mr. Quinlan referenced the PowerPoint handout entitled "Business Services Spotlight" and reviewed the performance outcomes goals/actual of businesses served last year vs. this year. Under WIOA, the objective is to move the needle toward more intensive services with businesses and with employer retention by identifying additional services needed for business currently being served. This will involve expanding business engagement, fostering collaboration and strategies as well as promoting work-based training

2) Operations Report
Ms. Coenen reviewed the "Operations Report – Data as of 7/1/14 to 3/31/15" and reviewed enrollment goals vs. year-to-date targets, budget vs. actual as well as placement outcomes on short term training contracts, grants and partnerships. The data will be key as staff look at renewals. Mr. Powell stated that the Welfare

Transition/TANF participants need to be in education or a work-related activity in order to continue receiving cash assistance. 4,740 participants are currently participating in our region which ranks CareerSource Central Florida 5th in this category which is within the top quartile in the State for participation.

Dr. Shugart stated that the superior model would be enrollments that have a job in line/employer waiting when training is complete – especially in jobs where workers could have the ability to progressively move to a 2nd rung. Find employers who have many slots to train for and a commitment to hire. Ms. Nabors replied that there is real opportunity under WIOA to do this.

D. How are we doing?

1) WIOA Considerations
Ms. Coenen provided a Powerpoint overview entitled "WIOA Considerations" and noted that focus will be quicker/more customized service delivery and all the different services will be called "Career Services" – also more focus on regional collaboration, work-based training and services to veterans and individuals with disabilities.

2) Building the Framework for Implementation
As CareerSource Central Florida transitions under WIOA, Ms. Nabors asked the Committee, in their areas of expertise, to host conversations/public noticed meetings in the community to help drill down to the best career opportunities where CareerSource Central Florida funds can best be used and get real time commitment from business community. Additionally, Ms. Nabors stated that she has been meeting with her counterparts of neighboring workforce regions to work on regional economic planning across regions in service delivery so there are no vacuums/gaps between regions.

6. Other Business

- Planning for Finance/Program Committee Budget Workshop
Mr. Alvarez referenced the memo regarding the 15-16 FY budget timeline and stated that a budget workshop will be scheduled in May for the Finance and Program Review Committees' in-depth discussion on program priorities and budget allocations for the 15-16 draft budget (same format as last year). Ms. Kasal will survey the committees for a date during the last week in May. The full board will also be invited to this workshop. Dr. Shugart advised that programs drive the budget.

7. Upcoming Meetings
The Committee reviewed meeting dates as specified on the Agenda

8. Adjournment
There being no further business the meeting adjourned at 9:58 a.m.

Respectfully submitted,
Kaz Kasal