

Youth Committee Meeting

JobVantage
4360 East Colonial Drive
Orlando, FL 32803
Thursday, January 3, 2013
2:30 p.m.

MINUTES

MEMBERS PRESENT: Debbie Clements, Lonnie C. Bell, Allie Braswell (via phone), David Bundy, William D’Aiuto, Tom Doyle, Larry Eason (via phone), Wendy Hammock-Silungwe, Randy Means (via phone), Brian Michaels (via phone), Dwight Mitchell, Tadar Muhammad, Barbara Newton, Jack Plettinck, Craig Polejes, Linda Rimmer, Dr. Robert Spooney, and Virginia Whittington

MEMBERS ABSENT: Deborah Moffitt, Susan Moxley, Katie Porta, Brent Trotter, Jennifer Taylor and Danyiel Yarbrough

STAFF PRESENT: Pam Nabors, Kevin Neal, Joyce Hinton, Jennifer Wilson, Tonya Elliott, Jason Lietz, Nilda Blanco, Chad Kunerth, Suzan Awad, Christine Jolliff and Kaz Kasal

WELCOME & CHAIR’S REMARKS

Call to Order

Ms. Clements called the meeting to order at 2:30pm and asked attendees to introduce themselves.

Roll Call

Ms. Kasal commenced with roll call and established that there was a quorum present.

Public Comment

None offered.

Approval of the November 13, 2012 Youth Committee Minutes

After review, Mr. Bundy made a motion to approve the November 13, 2012 Youth Committee Minutes. Mr. Bell seconded, motion passed.

INFORMATION/DISCUSSION ITEMS

Ms. Clements stated that, at the committee’s request from the last meeting, staff has gathered data on regional demographics, current program information and performance measures. She asked Ms. Nabors to begin their presentation of this data.

Ms. Nabors greeted the committee and welcomed them to the East Orange JobVantage office. She stated that staff will review three components: Labor Market Overview (LMI) on youth, current youth programs and review template on attaining additional data on other youth programs in the community. Ms. Nabors introduced Ms. Hinton, Director of Programs and Ms. Wilson, WIA Program Manager – both with many years’ experience in workforce programs including youth programs. Ms. Nabors asked Ms. Hinton to begin the presentation.

1. Labor Market Overview – Youth

Ms. Hinton greeted the committee and provided an overview of the Workforce Investment Act (WIA) and its key principles, youth program eligibility and population data by county (from years 2006 thru 2010). She also reviewed poverty statistics and youth labor statistics of the region. Ms. Clements pointed out that the population statistics indicated on the presentation was data pulled on ages 15 to 19; however programs provided cover ages 14 to 21. Mr. Kunerth noted that the "N/A" on the Poverty Stats chart is because the population not high enough for sample size. Mr. Kunerth also noted that data is captured only on youth actively looking for work. Ms. Hinton asked Ms. Wilson to continue the presentation on WCF's current youth programs.

2. WCF – Current Youth Programs

Ms. Wilson reviewed the components and eligibility criteria of the current youth programs, and past/present performance measures. Ms. Clements suggested that an assessment tool is needed to assess youth's level of work readiness and that the committee has the opportunity to redefine local requirements. Ms. Nabors advised that the committee has the ability/flexibility to look at local requirements and make adjustments to make sure programs are running most effectively and we are targeting local barriers.

Ms. Wilson reviewed the ten WIA required elements of the youth program. Ms. Nabors added that WCF cannot provide all ten required elements with the WIA funds; it will be important to partner with other community organizations in order to create programs with all elements. Ms. Clements commented that programs will not be created from the ground up – it will be very important to reach out and establish partnerships with community organizations to best leverage funds.

Ms. Wilson reviewed data on in-demand and fastest growing jobs, and also proposed year round activities.

Mr. Mohammed commented that youth who are most in need for services often do not have access to computers. Ms. Wilson replied that computers are available at all WCF offices as well as other community locations such as libraries. Ms. Whittington suggested that WCF coordinate with schools to facilitate field trips to WCF offices, where youth can learn about WCF services and programs, and to help them gain access to work readiness skills.

3. Inventory of Youth Programs

The committee reviewed and discussed the survey template entitled "Draft Youth Employment Program Inventory 2012-13". Ms. Clements stated that the purpose of the survey is to gather information to assist in the development of future WCF programs – this survey will help the committee understand the needs in the community and identify gaps. She asked the committee to review this draft survey to make sure we will be gathering the right data.

Ms. Nabors stated that once this survey is finalized, it will be sent out live via on-line to community organizations for their input. This will help us to attain the "big picture" at a glance and find organizations that may be providing services and program components that include one or more of the ten required elements. Ms. Clements added that this will also help us identify gaps in service delivery.

Mr. Mohammed suggested that we add to survey: if an organization has received funds from WCF previously and if they know about WIA. Mr. D'Aiuto suggested that cost per participant be further clarified. Ms. Whittington suggested that we add length of time services are provided.

Mr. D'Aiuto advocated youth that are aging out of foster care could be a good target population. Mr. Mohammad concurred and added juvenile justice youth could be another target population. Ms.

Clements commented that at the previous meeting Mr. McCall discussed a successful pilot program that targeted foster and juvenile justice youth.

NEW BUSINESS

Based on committee input, Ms. Nabors summarized that staff will provide the following at the next meeting for the committee's review:

Provide information youth programs' payroll: cost of WCF processing payroll vs. cost of 3rd party processing payroll and any other pertinent information.

Provide analysis on Current Performance YTD actuals to make sure matching up to population in counties.

Information on child care support that could be provided to youth.

Compare SJC program participants year to year and which were repeaters.

Research best practices around the state.

CHAIR'S CLOSING REMARKS

Ms. Clements stated as data is collected, reviewed and analyzed the committee can move toward making recommendations and a Request for Proposals (RFP) can go out in the next few months. If the committee has any concerns or ideas, they should please contact Ms. Nabors.

NEXT MEETING

Ms. Nabors suggested that the next meeting be rescheduled from February 13, 2013 to March 13, 2013 at the same time, 2:30pm - this will give staff time to gather/organize data from the surveys. The committee concurred and Ms. Nabors stated that a meeting notice will be sent out with regard to the rescheduled meeting date - location to be determined.

There being no other business, the meeting was adjourned at 4:36 p.m.

Respectfully submitted,

Kaz Kasal
Sr. Administrative Assistant