



DRAFT
Facilities Ad Hoc Committee Virtual Meeting
Thursday, October 1, 2020
10:30 a.m.

MINUTES

MEMBERS PRESENT: Matt Walton, Andrew Abu, Kathleen Plinske, Jim Sullivan, and Larry Walter

MEMBERS ABSENT: Paul Bough and Fred Winterkamp

STAFF PRESENT: Pam Nabors, Leo Alvarez and Kaz Kasal

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Mr. Walton, Committee Chair, called meeting to order at 10:31 a.m.	
2	Roll Call / Establishment of Quorum Ms. Kasal reported a quorum present.	
3	Public Comment None offered.	
4	Approval of Minutes <ul style="list-style-type: none"> • Reviewed draft minutes from 6/2/20 Facilities Ad Hoc Committee Meeting. 	Mr. Walter made a motion to approve the minutes from the 6/2/20 Facilities Ad Hoc Committee Meeting. Mr. Sullivan seconded; motion passed unanimously.
5	Information and Discussion <u>CSCF Seminole County Office – Renewal Options</u> Committee reviewed lease and renewal options for CSCF's Seminole County office location (attachment). As current office meets customer needs, close to public transportation, and at a competitive market rate, Committee concurred renewing CSCF's Seminole County office lease would be most viable option, but asked staff to continue landlord negotiations for additional concessions and allowances.	Mr. Walter made a motion to forward to Finance Committee the recommendation for staff to continue negotiations on renewal options with the landlord of CSCF's current Seminole County's office. Mr. Sullivan seconded; motion passed unanimously.
6	<u>Other Business</u> None offered.	
7	Adjournment Meeting adjourned at 10:59 a.m.	

Respectfully submitted,

Kaz Kasal
 Executive Coordinator