



Career Services Committee Meeting
Thursday, October 31, 2019
3:00 p.m.

MINUTES

MEMBERS PRESENT: Kathleen Plinske, Andrew Albu, Paul Bough, Keira des Anges, Bryan Orr, Thomas Ott, Ted Pobst, David Sprinkle, Jim Sullivan and Al Trombetta

MEMBERS ABSENT: Amy Albee-Levine, Michael Armbruster and Mark Havard

STAFF PRESENT: Mimi Coenen, Bradley Collor, Nilda Blanco, Tiffany Osborne and Kaz Kasal

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Dr. Plinske, Committee Chair, called meeting to order at 3:02 p.m.	
2	Roll Call / Establishment of Quorum Ms. Kasal reported a quorum present.	
3	Public Comment None offered.	
4	Action Items <u>Approval of Minutes</u> <ul style="list-style-type: none"> – Reviewed minutes from 8/22/19 Career Services Committee meeting (attachment). 	Mr. Sullivan made a motion to approve the minutes from the 8/22/19 Career Services Committee meeting. Mr. Bough seconded; motion passed unanimously.
5	Information and Discussion <u>Review Performance Targets and Provide Insight to Ensure Investment and Goal Attainment (attachment)</u> <u>Scorecard Q1</u> <ul style="list-style-type: none"> • Reviewed CSCF’s performance scorecard for first quarter (7/1/19 thru 9/30/19). <u>Review Annual Investment / Training Enrollments</u> <ul style="list-style-type: none"> • Reviewed proposed modification of budget and training targets (attachment). With the same budget, modification would include a Career Pathing allocation to account for career prep expenditure for youth in the 2019 Summer Youth program, and strategically readjusting HGI training investments based on performance outcomes. The Committee concurred to forward proposed modification to Executive Committee and Board for approval.	



	<u>Review and Discussion of Youth</u> Reviewed youth program performance PY 18-19 and first quarter of PY 19-20.	
7	<u>Other Business</u> None offered.	
8	Adjournment Meeting adjourned at 4:16 p.m.	

Respectfully submitted,

Kaz Kasal
Executive Coordinator