

Facilities Ad Hoc Committee Meeting

November 16, 2022



11/16/22 FACILITIES AD HOC COMMITTEE MEETING DETAILS

Meeting Details

Meeting Agenda

Welcome

Roll Call

Public Comment

Approval of Minutes

Information / Discussion Items

Other Business

Adjournment

What: Facilities Ad Hoc Committee Virtual Meeting

When: Wednesday, November 16, 2022
2:00 p.m. – 3:00 p.m.

Where: Virtual via Zoom:

Link: <https://careersourcecf.zoom.us/j/85096043479?pwd=U2lZZ3U0UWUrZmtsQTNjZWw3S0prUT09>

Dial In: 1 (929) 205-6099

Meeting ID: 850 9604 3479 / **Password:** 902389

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| Agenda Item | Topic | Presenter | Action Item |
|-------------|---|-------------|-------------|
| 1. | Welcome | Matt Walton | |
| 2. | Roll Call / Establishment of Quorum | Kaz Kasal | |
| 3. | Public Comment | | |
| 4. | Approval of Minutes | Matt Walton | |
| | <u>A. 9/2/21 Facilities Ad Hoc Committee Meeting</u> | | X |
| 5. | Information / Discussion Items | | |
| | <u>A. Current Facility Lease Term Review</u> | Leo Alvarez | |
| 6. | Other Business | | |
| 7. | Adjournment | | |

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WELCOME



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ROLL CALL



Meeting Details

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Welcome

Roll Call

► **Public Comment**

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PUBLIC COMMENT



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APPROVAL OF MINUTES



DRAFT
Facilities Ad Hoc Committee Virtual Meeting
Thursday, September 2, 2021
10:00 a.m.

MINUTES

MEMBERS PRESENT: Matt Walton, Andrew ~~Albu~~, and Paul Bough

MEMBERS ABSENT: Jim Sullivan

STAFF PRESENT: Leo Alvarez, Lance Willingham and Kaz Kasal

| Agenda Item | Topic | Action Item / Follow Up Item |
|-------------|--|---|
| 1 | Welcome Mr. Walton, Committee Chair, called meeting to order at 10:00 a.m. | |
| 2 | Roll Call / Establishment of Quorum Ms. Kasal reported a quorum present. | |
| 3 | Public Comment None offered. | |
| 4 | Approval of Minutes <ul style="list-style-type: none"> Reviewed draft minutes from 6/1/21 Facilities Ad Hoc Committee Meeting. | Mr. Albu made a motion to approve the minutes from the 6/1/21 Facilities Ad Hoc Committee Meeting. Mr. Bough seconded; motion passed unanimously. |
| 5 | Information and Discussion <u>CSCF's Seminole County Office – Remodeling Update</u> <ul style="list-style-type: none"> Reviewed updates on Seminole County Office's remodeling, which is now complete and 100% operational (attachment). <u>CSCF's Southeast Orange County: Lease Renewal & Refresh Update</u> <ul style="list-style-type: none"> Reviewed finalized lease renewal and refresh details (attachment). <u>CSCF's Admin Office: Space Adjustment</u> <ul style="list-style-type: none"> Reviewed CSCF's Admin Office's space adjustment details and projected timeline to completion (attachment). | |
| 6 | Other Business None offered. | |
| 7 | Adjournment Meeting adjourned at 10:26 a.m. | |

Respectfully submitted,

Kaz Kasal
 Executive Coordinator

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Discussion
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INFORMATION / DISCUSSION ITEMS



FACILITIES

| (1) Lake (Lake Sumter SC) | |
|---------------------------|-----------|
| Total Square Foot | 11,669 |
| Annual Rental Cost | \$169,666 |
| Expiration Date | 1/23/2024 |

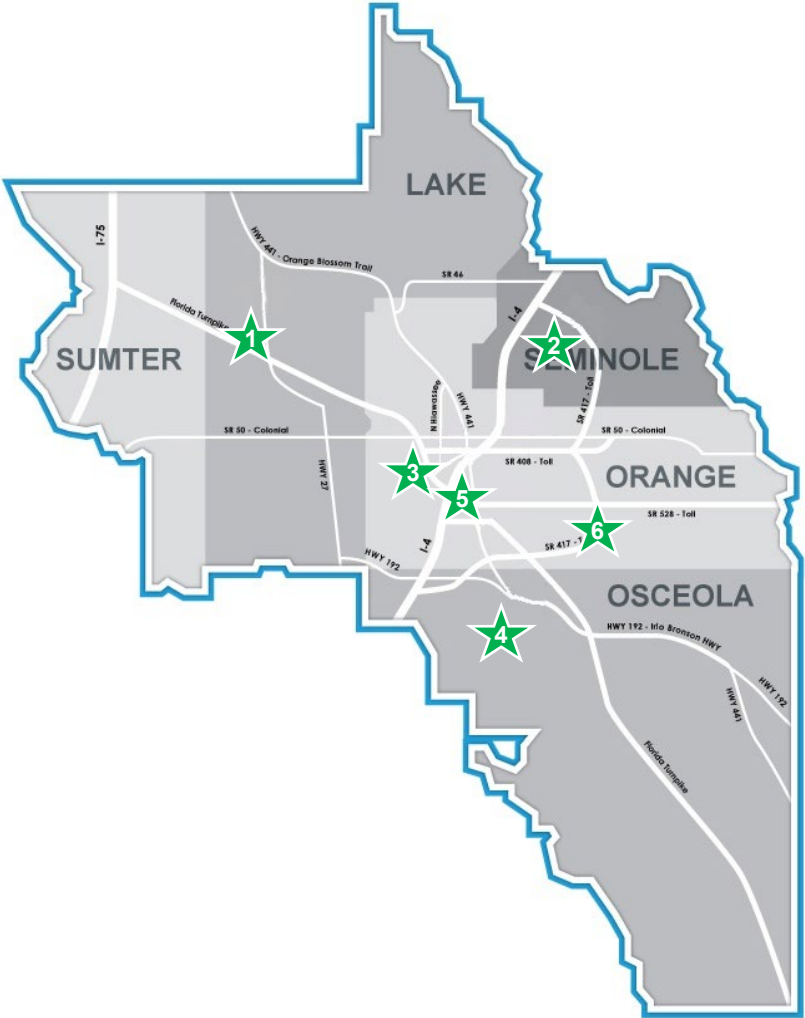
| (2) Seminole | |
|--------------------|-----------|
| Total Square Foot | 10,031 |
| Annual Rental Cost | \$176,822 |
| Expiration Date | 6/30/2026 |

| (3) West Orange | |
|--------------------|------------|
| Total Square Foot | 12,041 |
| Annual Rental Cost | \$313,846 |
| Expiration Date | 07/31/2026 |

| (4) Osceola | |
|--------------------|------------|
| Total Square Foot | 12,731 |
| Annual Rental Cost | \$190,965 |
| Expiration Date | 12/31/2024 |

| (5) Administration | |
|--------------------|-----------|
| Total Square Foot | 11,792 |
| Annual Rental Cost | \$422,276 |
| Expiration Date | 7/31/2026 |

| (6) Southeast Orange | |
|----------------------|-----------|
| Total Square Foot | 12,363 |
| Annual Rental Cost | \$197,808 |
| Expiration Date | 9/30/2024 |



Rent / Related cost for maintaining locations represents approximately 6.2% of total rent

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OTHER BUSINESS



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Welcome

Roll Call

Public Comment

Approval of
Minutes

Information /
Discussion
Items

Other Business

► Adjournment

ADJOURNMENT



THANK YOU!



[RETURN TO AGENDA](#)