



**Career Services Committee Meeting
Thursday, February 13, 2025, 3:00 p.m.**

MINUTES

MEMBERS PRESENT: Andrew Albu, Sean Donnelly, Casey Ferguson, Mark Havard, Ed James, Molly Kostenbauder, Ben Larry, Chris Pascal, Brinkley Ruffin, Jonathan Schaefer and Richard Watford

MEMBERS ABSENT: Karen Hogans and Maria Vazquez

STAFF PRESENT: Tadar Muhammad, Nilda Blanco, Gina Ronokarijo, Vince Bruno and Kaz Kasal

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome <ul style="list-style-type: none"> Mr. Albu, Committee Chair, called the meeting to order at 3:04 p.m. 	
2	Roll Call / Establishment of Quorum Ms. Kasal reported a quorum was not present.	
3	Public Comment None offered.	
4	Approval of Minutes <ul style="list-style-type: none"> Reviewed minutes from 9/12/24 Career Services Committee meeting (attachment). Reviewed minutes from 11/14/24 Career Services Committee meetings (attachment). 	<p>Mr. Schaefer made a motion to approve the minutes from the 9/12/24 Career Services Committee meeting. Dr. Kostenbauder seconded; motion passed unanimously.</p> <p>Mr. Schaefer made a motion to approve the minutes from the 11/14/24 Career Services Committee meeting. Mr. Larry seconded; motion passed unanimously.</p>
5	Action Items / Discussion / Information <u>Discussion Items:</u> <ul style="list-style-type: none"> <u>CSCF Value Proposition</u> Reviewed the proposed CSCF Value Proposition (attachment). Committee feedback: <ul style="list-style-type: none"> Committee concurred speaks to individual and business Simple but powerful – “deliver” resonates “Success” good word Personalizing is critical 	

	<ul style="list-style-type: none"> • <u>Workforce Strategies</u> Reviewed question: <i><u>"How do we get larger companies to support and help with workforce issues?"</u></i> <u>Committee feedback:</u> <ul style="list-style-type: none"> - Career Centers could have associations hold meetings their centers – i.e. CFHLA has monthly meetings, one of their meetings could be at a CSCF center where they can learn about the services and community impact CSCF provides. - Tap into education partners as another resource as well. - CSCF's focus should be connecting with the HR contacts within the companies, and inform of all the benefits CSCF can provide - It is important for CSCF to learn and research companies about their business, core competencies, culture, accomplishments, and how CSCF can best support them - Frequent check-ins (weekly) with the companies will help to develop and strengthen relationships. - Join company meetings to understand their business needs. - Learn what specific skills candidates need – this will help send the right candidates. - Partnership is key. - Be visible and available. - Do in this order: 1) research about the business, check their website "do your homework first", 2) go to business and connect with HR team and 3) have HR team come to a career center to learn more about services and meet staff. • <u>CSCF Scorecard PY 2024-2025 Q2</u> <ul style="list-style-type: none"> - Reviewed results through 2nd Quarter scorecard, (7/1/24 thru 12/31/24 (attachment). <ul style="list-style-type: none"> o To note: number of individuals receiving services and training are lower due to: <ul style="list-style-type: none"> ➤ change in staffing and processes ➤ new assessments provided ➤ budget adjustment of additional funding occurring after beginning of this program year. ➤ Business relationships have increased o To date: Training enrollments should continue to increase. 	
--	---	--

<ul style="list-style-type: none"> • <u>Federal Legislation Update:</u> <ul style="list-style-type: none"> – WIOA Reauthorization was not included in final bill. – Legislators will continue to work and try to get WIOA Reauthorization passed. – CSCF continues to monitor and strategically plan for any legislative or funding changes. – Locally, continuing to work with key partnerships to leverage resources and increase revenue opportunities. • <u>CSCF Service Delivery Model:</u> Reviewed new “4-E Service Delivery Model” (attachment) which integrates career and business services to promote seamless collaboration and consistent support across all stages of the workforce journey, so both career seekers and businesses receive a streamlined experience, and tools needed to attain job placement or a successful hire. • <u>Workforce Operations Update</u> Reviewed program updates: <ul style="list-style-type: none"> – Summer Youth Program (SYP) – 2025 <ul style="list-style-type: none"> ○ Launched youth application 2/3/25 and received 1,000 applications to date. ○ Processed and placed 44 youth in a track. ○ All youth will receive financial literacy and get bank accounts, which all will receive payments via ACH. ○ Launching employer application on 2/17/25. ○ SYP is now cohesive with year-round Youth in 4-E service model. – Reviewed status of various grants and current activities. • <u>Strategic Initiatives Update</u> <ul style="list-style-type: none"> – <u>Education & Industry Consortium Update:</u> <ul style="list-style-type: none"> ○ March 2025 will mark one year since the Education & Industry Consortium launched. ○ Continuing to understand voice of worker and how to better support with training and engagement. ○ Career exploration, training, experience learning and mentoring are key areas career seekers can develop skills. ○ More jobs posted vs. talent – how to continue to attract career seekers. 	
---	--

6	<u>Other Business</u> <ul style="list-style-type: none">• A survey will go out to Committee to determine the next meeting date.	
7	Adjournment Meeting adjourned at 4:22 p.m.	

Respectfully submitted,

Kaz Kasal
Executive Coordinator