



**Board of Directors Meeting
Thursday, February 27, 9:00 .m.**

MINUTES

MEMBERS PRESENT: Richard Sweat, Andrew Albu, Sharon Arroyo, Joe Battista, Casey Ferguson, Wendy Ford, Tanisha Nunn Gary, John Gill, Kristin Gray, Mark Havard, Jeff Hayward, Shawn Hindle, Lindsey LeWinter, Nicole Martz, Catherine McManus, Snak Nakagawa, Sheri Olson, Gaby Ortigoni, Brinkley Ruffin, Amy Santorelli, Jonathan Schaefer, Trey Simpkins, Stella Siracuza, Michelle Sperzel, David Sprinkle, DeAnna Thomas, Eric Ushkowitz, Matt Walton, Richard Watford, and Kristin Williams

MEMBERS ABSENT: Wendy Brandon, Gui Cunha, Sean Donnelly, Molly Kostenbauder, Ben Larry, Chris Pascal and Maria Vazquez

STAFF PRESENT: Pam Nabors, Tadar Muhammad, Leo Alvarez, Dyana Burke, Steven Nguyen, Nilda Blanco, Gina Ronokarijo, Emily Kruszewski, Marcela DeFaria, Melanie Markes, Carla Sosa, Sean Masherella, Vince Bruno, Vanessa Nogueira, and Kaz Kasal

GUESTS PRESENT: Commissioner Lee Constantine, Seminole County; Commissioner Peggy Choudhry, Amanda Clavijo / Osceola County; Jay Galbraith, Gloria LeQuang / BRIDG; Tawny Olore / National Science Foundation; Jeremiah Swartz, Jayden G. / NeoCity Academy; Chris Carmody, Heather Ramos / GrayRobinson

Agenda Item	Topic	Action Item / Follow Up Item
1	<p>Welcome</p> <ul style="list-style-type: none"> Mr. Sweat, Board Chair, called the meeting to order at 9:00 a.m. and welcomed attendees. <p><u>Roll Call / Establishment of Quorum:</u></p> <ul style="list-style-type: none"> Ms. Kasal, Executive Board Coordinator, reported a quorum present. <p><u>Public Comment:</u></p> <ul style="list-style-type: none"> None offered. <p><u>Host Welcome:</u></p> <ul style="list-style-type: none"> Mr. Sweat thanked Ms. Siracuza for providing the refreshments, and Osceola County for providing conference space and technical support for today's meeting. <p>Ms. Clavijo, Assistant County Manager, Osceola County, welcomed attendees and provided an overview of Osceola County and "Osceola Prosper." "Osceola Prosper," which is made possible by the Osceola County Commission, provides free tuition to high school graduates in Osceola County to attend either Valencia College or Osceola Tech College through graduation.</p>	

2	<p>Spotlight Story</p> <ul style="list-style-type: none"> Viewed a video highlighting the “NeoCity Community STEM Day” event that occurred on 2/1/25 in Kissimmee. The event focused on engaging the local community with STEM-related activities and familiarization of the NeoCity site. Over 1,200 attended the event, which was way more than expected. 	
3	<p>Panel Discussion</p> <p>Ms. Blanco, Senior VP of Strategic Initiatives, facilitated and introduced the following panelists:</p> <ul style="list-style-type: none"> ➤ Amanda Clavijo, Assistant County Manager, Osceola County ➤ Jay Galbraith, President, BRIDG ➤ Tawny Olore / CEO, National Science Foundation Central Florida Semiconductor Engine ➤ Jeremiah Swartz, Experiential Learning & Partnership Coordinator, Neo City Academy ➤ Jayden G., Student, NeoCity Academy <p>The Panel provided following highlights and discussion points:</p> <ul style="list-style-type: none"> Osceola County transformed its investment and infrastructure from raising cattle in this area to what is now called “NeoCity”- a semi-conductor ecosystem, creating high wage tech jobs and becoming a primary contractor with Departement of Defense. January 2024: Nation Science Foundation awarded Central Florida up to \$15M (over two years) as “Central Florida Semi-Conductor Innovation Engine” with a potential to receive up to \$160 over ten years. Goal of Central Florida Semi-Conductor Engine, headquartered at NeoCity, is to drive economic growth in Florida and bolster national security. Currently, only 2% of semi-conductor industry of advanced manufacturing and packaging is done in United States. Central Florida Semi-Conductor Engine’s success is primarily due to all the strong partnerships that have formed to include CSCF as workforce development partner, lead by Ms. Blanco. <p>Discussion points included below workforce challenges on:</p> <ul style="list-style-type: none"> Attracting youth, high school students to jobs in semi-conductor industry. Keeping talent here in Central Florida vs. moving out of state. Matching skill-sets of individuals that could transition to semi-conductor industry. 	

	<ul style="list-style-type: none"> • Making sure training providers stay updated and aligned to current semi-conductor industry needs. <p>Board input:</p> <ul style="list-style-type: none"> • Need to attract engineers from out of state for the current jobs needing to fill now. • Start awareness of semi-conductor industry and STEM careers with youth in middle schools, and even elementary schools. <p>Panelist takeaways:</p> <ul style="list-style-type: none"> • Mr. Galbraith: Osceola County is a catalyst in setting the stage for the future. • Ms. Clavijo: partnerships have taken us forward. • Ms. Olore: Florida has a bright future being a nation's tech hub due to strong partnerships. • Mr. Swartz: need your connections to help keep students in Florida. • Jayden: as Founder of FLIPS (Fostering Leaders, Innovators and Pioneers in STEM) – continue to “ensure that every student understands they belong in STEM, providing them with opportunities to make it happen.” 	
4	<p>Consent Agenda</p> <ul style="list-style-type: none"> • Mr. Sweat asked the Board if any item on consent agenda, as listed below (attachment), should be moved off for further discussion: <ul style="list-style-type: none"> – Draft Minutes of 12/11/24 Board Meeting – Acceptance of 2CFR 200 Audit Report (Audit) – 403(b) Retirement Audit Results (Audit) – FY 2024 Florida Commerce Monitoring (Audit) – Retirement Plan Recommendation (Finance) – Transfer Authority of WIOA Adults/DW Funding (Finance) – Banking Services Recommendation (Executive) 	<p>Mr. Sprinkle made a motion to approve all items on the consent agenda. Mr. Albu seconded; motion passed unanimously.</p>
5	<p>Information / Discussion</p> <p><u>Chair's Report:</u></p> <ul style="list-style-type: none"> – Mr. Sweat noted the following: – For those Board Members unable to attend annual training at 12/11/24 CSCF Board Meeting, Ms. Kasal will be reach out to coordinate an online training option to be completed prior to 6/30/25. – Board Source issue will be coming out this week. 	

President's Report

- Ms. Nabors, President/CEO, provided highlights from the President's Report (attachment).
- Proposed Value Proposition Statement: "We deliver personalized career support and skill development to bridge success between people and business."
- CSCF's performance through 2nd quarter (7/1/24 thru 12/31/24).
- CSCF continues to receive A+ rating.
- Programs/Partnerships updates:
 - o High School Career Express – kicked off its spring program.
 - o Gearing up for Summer Youth 2025.
 - o Partnering with City of Altamonte Springs with Innovation Global Lab.
 - o CFHLA – 2nd annual event 2/6/25; Nilda presented on workforce outlook for hospitality & tourism.
 - o Education & Industry Consortium – ongoing innovation discussions.

Finance Report

- Mr. Alvarez, CFO, reviewed highlights on financials through 2nd quarter, 7/1/24 thru 12/31/24 (attachment).

Committee Reports

Executive

Mr. Sweat, Committee Chair, stated the Committee met on 12/5/24 and 2/20/25.

- On 12/5/24, reviewed various grants received and December Board Agenda.
- On 2/20/25:
 - o Reviewed President's Report, Committee Reports, Board Agenda.
 - o Provided feedback on proposed Value Proposition.
 - o Committee approved, for Board's final approval under today's Consent Agenda, allowing staff to negotiate with highest-evaluated proposer, JP Morgan Chase Bank.

- Committee also approved action memo for the 2025 Summer Youth program (attachment) and its contract renewals with vendors for Explore program and Engage program. As there are some CSCF Board Members who work for vendors as listed on memo, this action will need to be approved by two-thirds vote of Board. A quorum has already been established.

Audit

Mr. Walton, Audit Committee Chair, stated the Committee met jointly with the Finance Committee on 1/15/25. The Committee approved the below, which will be forwarded to Board's Consent Agenda for final approval:

- Acceptance of 2 CFR 200 Audit Report be performed by auditors Cherry Bekaert (clean audit, no findings on compliance, no significant deficiencies or materials weaknesses).
- Acceptance of 403(b) Retirement Plan Audit Report.
- Acceptance of Florida Commerce's financial monitoring results.

Career Services

Mr. Albu, Career Services Committee Chair, stated Career Services Committee met on 11/14/24 and 2/13/25.

At 11/14/24 meeting:

- Reviewed scorecard through 1st quarter vs. 1st quarter previous year.
- Reviewed Level Up Orange goal vs. actual.
- Discussed the challenges keeping the Temporary Assistance for Needy Families (TANF) participants engaged and understanding importance of gainful employment.
- Reviewed workforce operations updates.

Mr. Hayward made a motion to approve renewing contracts with program provider vendors, as listed on memo under "Explore Program" chart with budget not to exceed \$455,000. Ms. Olson seconded, with Mr. Battista and Ms. Thomas abstaining, motion passed.

Mr. Hayward made a motion to approval renewing contracts with program provider vendors, as listed on memo under "Engage Program" chart with budget not to exceed \$653,000. Ms. Ford seconded, with Mr. Battista and Ms. Thomas abstaining, motion passed.

- Received an update on Education & Industry Consortium.
- At 2/13/25 meeting:
- Reviewed scorecard through 2nd quarter (7/1/24 thru 12/31/24.)
 - Reviewed and provided input on proposed CSCF Value Proposition.
 - Discussed: *“How do we get larger companies to support and help with workforce issues?”* and suggested ways CSCF can be more proactive and better engaged.
 - Received legislative updates.
 - Reviewed new “4-E” Service Delivery Model.
 - Reviewed workforce operations and strategic initiatives updates.

Community Engagement

Mr. Sprinkle, Community Engagement Committee Chair, stated committee met on 11/21/24 and 2/12/25.

At 11/21/24 meeting:

- Received government affairs update.
- Reviewed updates on CSCF website refresh.
- Survey sent to Committee for their feedback on the development of the website.
- Reviewed importance of unified voice for CSCF messaging the resonates with customers.

At 2/12/25 meeting:

- Received government affairs update.
- Reviewed and provided input on proposed CSCF Value Proposition.
- Reviewed strategies and goals on CSCF’s “Unified and Integrated Communications Plan.”
- Reviewed “Highlights & Horizons” internal monthly communication to staff.
- Reminded Committee to take survey on website refresh.

Facilities Ad Hoc

Mr. Walton, Facilities Ad Hoc Committee Chair, stated Committee will meet on 3/7/25.

Finance Committee

Mr. Ushkowitz, Finance Committee Chair, reported the Committee met jointly with the Audit Committee on 1/15/25. The Committee reviewed update on CSCF’s Retirement Plan and financials through 2nd quarter (7/1/24 thru 12/31/24). The Committee also approved the below, which will be forwarded to

	<p>Board's Consent Agenda for final approval:</p> <ul style="list-style-type: none"> – Retirement Plan Recommendation – ability to set performance and company-wide goals in Top Hat Plan. – Transfer of Authority of WIOA Adult/DW Funding. <p><u>Governance</u> Ms. Olson, Governance Committee Chair, stated Committee met on 2/5/25 and:</p> <ul style="list-style-type: none"> – Reviewed and approved proposed revisions to the Bylaws (attachment) be forwarded to Board for final approval. Two-thirds of Board need to approve, a quorum having been established. – Board Demographics: from historical to current, all categories are moving in the right direction. – Board Engagement results through 2nd Quarter: Participation: 56% on track toward annual goal of 24 hours, Demonstration: 100% have engaged in at least one activity; Contribute: 47% through 12/31/24; however it is now 57% to date. – Received Enterprise Risk update. – Ms. DeFaria, “Thank You” to those Board Members who have Contributed thus far this program year. <p><u>Revenue Diversity and New Markets</u> Mr. Gill, Revenue Diversity and New Markets Committee Chair, stated the Committee met on 1/29/25 and reviewed:</p> <ul style="list-style-type: none"> – Mid-Year results (7/1/24 thru 12/31/24) – currently at 84% of annual goal of \$6M. – Committee advised CSCF to make sure board understands annual contribution goal is by CSCF PY vs. calendar year. – Reviewed Development Plan to strategically diversify revenue and ensure long-term financial stability via three buckets: 1) public funding; 2) private funding and 3) revenue-generating. – Reviewed strategic investment policy update. 	<p>Mr. Hayward made a motion to approve the proposed revisions to the Bylaws, as presented. Ms. Ortigoni seconded; motion passed.</p>
6	<p>Insight <u>State Legislative Update:</u> Mr. Chris Carmody, GrayRobinson, provided a legislative update entitled “2025 Legislative Session Preview” (attachment).</p>	
7	<p>Other Business Next Board Meeting, which includes Board Retreat, is scheduled on 4/15/25 at Orlando Science Center.</p>	

8	Adjournment Meeting adjourned at 10:46 a.m.	
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Respectfully submitted,

Kaz Kasal
Executive Board Coordinator

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Battista, Joseph		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE CareerSource Central Florida / Board of Directors	
MAILING ADDRESS P.O. Box 3028		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Orlando	COUNTY Orange	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 2/27/2025		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS:	
		<input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Joseph Battista, hereby disclose that on February 27, 20 25 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☐ inured to the special gain or loss of Valencia College, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

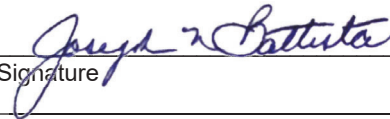
The Board of Directors voted to approve "2025 Summer Youth Contracts" for Explore Program [Agenda Item 5D 1) a)]. As Vice President for Global, Professional, and Continuing Education of Valencia College, I would not benefit personally but my employer, Valencia College, could benefit.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

02/27/2025

Date Filed

Signature



NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Thomas, DeAnna		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE CareerSource Central Florida / Board of Directors	
MAILING ADDRESS 2001 Kurt Street		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Eustis	COUNTY Lake	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 2/27/25		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS:	
		<input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

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APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
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DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, DeAnna Thomas, hereby disclose that on February 27, 20 25 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of Lake Technical College, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The Board of Directors voted to approve "2025 Summer Youth Contracts" for Explore Program [Agenda Item 5D 1) a)]. As Executive Director of Lake Technical College, I would not benefit personally but my employer, Lake Technical College, could benefit.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

DeAnna Thomas

Date Filed

2/27/28

Signature

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MAILING ADDRESS P.O. Box 3028		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Orlando	COUNTY Orange	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 2/27/2025		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

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* * * * *

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* * * * *

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APPOINTED OFFICERS (continued)

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- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☐ inured to the special gain or loss of Valencia College, by whom I am retained; or
- ☐ inured to the special gain or loss of _____ , which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

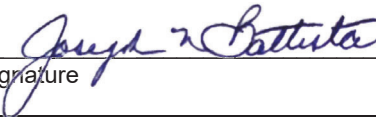
The Board of Directors voted to approve "2025 Summer Youth Contracts" for Engage Program [Agenda Item 5D 1) a)]. As Vice President for Global, Professional, and Continuing Education of Valencia College, I would not benefit personally but my employer, Valencia College, could benefit.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

02/27/2025

Date Filed

Signature



NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Thomas, DeAnna		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE CareerSource Central Florida / Board of Directors	
MAILING ADDRESS 2001 Kurt Street		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Eustis	COUNTY Lake	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 2/27/25		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS:	
		<input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, DeAnna Thomas, hereby disclose that on February 27, 2025;

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of Lake Technical College, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The Board of Directors voted to approve "2025 Summer Youth Contracts" for Engage Program [Agenda Item 5D 1) a)]. As Executive Director of Lake Technical College, I would not benefit personally but my employer, Lake Technical College, could benefit.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

DeAnna Thomas

Date Filed

2/27/25

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.