



**Career Services Committee Meeting**  
**Thursday, March 25, 2021**  
**3:00 p.m.**  
**MINUTES**

**MEMBERS PRESENT:** Kathleen Plinske, Paul Bough, Amy Albee-Levine, Andrew Albu, Keira des Anges, Mark Havard, Ed James, David Sprinkle, Jim Sullivan and Al Trombetta.

**MEMBERS ABSENT:** Bryan Orr and Melanie Stefanowicz

**STAFF PRESENT:** Pam Nabors, Mimi Coenen, Lisa Burby, Jason Lietz, Audrey Hardin, Lesley Harris, Cliff Marvin, and Kaz Kasal

**GUESTS PRESENT:** John DeRosa, Michael Martucci / Orange County Public Schools

| Agenda Item | Topic  | Action Item / Follow Up Item   |
|-------------|--|--|
| 1           | <b>Welcome</b><br>Dr. Plinske, Committee Co-Chair, called meeting to order at 3:03 p.m.  |  |
| 2           | <b>Roll Call / Establishment of Quorum</b><br>Ms. Kasal reported a quorum present.   |  |
| 3           | <b>Public Comment</b><br>A member of the public, Mr. Mohamed Chaoudi, provided his comments.   |  |
| 4           | <b>Action Items</b><br><u>Approval of Minutes</u> <ul style="list-style-type: none"> <li>• Reviewed minutes from 1/28/21 Career Services Committee meeting (attachment).</li> </ul>  | <b>Mr. Havard made a motion to approve the minutes from the 1/28/21 Career Services Committee meeting. Mr. Sullivan seconded; motion passed unanimously.</b> |
| 5           | <b>Information and Discussion</b><br><u>Legislative Updates – Looking Forward (attachment)</u> <ul style="list-style-type: none"> <li>• Reviewed highlights from House Bills 1505 and 1507, and Senate Bill 0098 with regard to proposed changes to workforce system.</li> </ul> <p>Committee Feedback:</p> <ul style="list-style-type: none"> <li>– Concurred with measures to increase accountability and transparency.</li> <li>– Local oversight is preferred, as local input is important to tailor the needs of the local community.</li> <li>– Don't limit Board Members to 2-year term - it takes time to learn the work of CSCF.</li> </ul> |  |

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|   | <p><u>Current State (attachment)</u></p> <ul style="list-style-type: none"> <li>Reviewed unemployment data by county, career seekers training and placed data, and Help Is Here outcomes.</li> </ul> <p><u>Business Services Update (attachment)</u></p> <ul style="list-style-type: none"> <li>Reviewed talent acquisition strategies, prong-approach model for more effective service delivery.</li> </ul> <p><u>Situation Analysis (attachment)</u></p> <ul style="list-style-type: none"> <li>Discussed expanding opportunities to include emerging industries, outside of current six high growth industries structure. Reviewed listing of certificate-based occupations projected to grow between 2020 and 2028. These occupations provide good foundation to next level on career ladder.</li> </ul> | <p><i>Staff to track effectiveness of this service delivery model and report outcomes.</i></p> <p><b>Dr. Albee-Levine made a motion for Executive Committee and Board’s approval to provide greater flexibility in FY 21-22 budget by expanding career training opportunities to include emerging markets outside of current structure of six HGI’s (High Growth Industries). Mr. Sullivan seconded; motion passed unanimously.</b></p> |
| 6 | <p><u>Other Business</u></p> <ul style="list-style-type: none"> <li>Received update on partnership with Father Jose Rodriguez and his church utilizing of Hurricane Maria funds to provide employability skills to 50 families directly affected by the storm.</li> <li>Received update on 2021 Summer Youth program.</li> </ul>   |   |
| 7 | <p><b>Adjournment</b><br/>Meeting adjourned at 4:09 p.m.</p>   |   |

Respectfully submitted,

Kaz Kasal  
Executive Coordinator