



DRAFT
Career Services Committee Meeting
Thursday, April 2, 2026, 3:00pm
MINUTES

MEMBERS PRESENT: Andrew Albu, Casey Ferguson, Karen Hogans, Molly Kostenbauder, Paula Mooney, Carla McKnight, Chris Pascal, Jonathan Schaefer and Richard Watford

MEMBERS ABSENT: Robert Bixler, Sean Donnelly, and Brinkley Ruffin

STAFF PRESENT: Gina Ronokarijo, Tadar Muhammad, Janee Olds, Merarie Rodriguez, Vince Bruno, and Kaz Kasal

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Mr. Albu, Committee Chair, called the meeting to order at 3:01 p.m.	
2	Roll Call / Establishment of Quorum Ms. Kasal reported a quorum was present.	
3	Public Comment Dr. Meloney Rhynie of the Department of Juvenile Justice (DJJ) relayed her organization's interest in establishing a partnership with CareerSource Central Florida to support justice-involved youth in facilities across the Central Florida region. The goal is to help these young individuals successfully transition back into the community by connecting them with training opportunities and other CSCF services, empowering them to become productive, self-sufficient citizens.	
4	Approval of Minutes Reviewed minutes from the 2/5/26 Career Services Committee meeting (attachment).	Mr. Schaefer made a motion to approve the minutes from the 2/5/26 Career Services Committee meeting. Dr. Kostenbauder seconded; motion passed unanimously.
5	Action / Information / Discussion <u>Action Items</u> - Policy Approvals (attachment). - Eligible Training Provider List (ETPL) Policy - Reviewed staff's recommendation on the following two proposed enhancements to this policy: - Completion Rate greater than or equal to 75% - Credential Attainment greater than or equal to 70%	Mr. Watford made a motion to forward to Board for final approval, staff's recommendation on below two changes to CSCF's local Eligible Training Provider List (ETPL) Policy: - Completion Rate greater than or equal to 75% - Credential Attainment greater than or equal to 70% Dr. Kostenbauder seconded; motion passed unanimously.

	– Individual Training Account (ITA) Policy (attachment) ○ Reviewed staff’s recommendation on the following two updates on ITA Funding Caps to this policy: 1. Up to \$5,000 for standard training programs 2. Up to \$7,000 for training aligned to CSCF strategic focus occupations – Self-Sufficiency Policy (attachment) ○ Reviewed staff’s recommendation to update annual household income to \$68,000 to reflect current economic conditions. • Eligible Training Provider Approval (attachment). – Training provider approval for upcoming program year. ○ Reviewed staff’s recommendation to include “Per Scholas Orlando Tech Center” to help expand customer choice and flexibility. <u>Information</u> • Quarter 3 Workforce Operations Scorecard (attachment) – Reviewed workforce operations measures from 7/1/25 thru 3/23/26.	Mr. Schaefer made a motion to forward to Board for final approval, staff’s recommendation on below two ITA Funding Cap updates to CSCF’s local Individual Training Policy: 1. Up to \$5,000 for standard training programs. 2. Up to \$7,000 for training aligned to CSCF strategic focus occupations. Mr. Watford seconded; motion passed unanimously. Mr. Watford made a motion to forward to Board for final approval, staff’s recommendation on below change to CSCF’s local Priority of Funds Policy: • Update annual household income to \$68,000 to reflect current economic conditions. Mr. Schaefer seconded; motion passed unanimously. Ms. Mooney made a motion to forward to Board for final approval, staff’s recommendation to add “Per Scholas Orlando Tech Center” to CSCF’s Eligible Training Provider List. Mr. Watford seconded; motion passed unanimously.
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- Negotiated Measures: Completions, Credential Attainment, Post-training Employment Rates (attachment)
 - Reviewed PY 2024-2025 Negotiated Performance by WIOA Adult, Dislocated Worker, Youth, and Wagner Peyser.
- Training Investment Overview
 - Reviewed PY 2024-2025, and PY 2025 thru February 2026 on training investments by Internships, Scholarships, Support and Other Training Contracts (attachment).
- Workforce Pell (attachment)
 - Workforce Pell is a proposed expansion of federal Pell Grants to include short-term training (8 to 15 weeks) programs, which could result in a significant portion of CSCF training funds becoming duplicative. This presents a valuable opportunity for CSCF to reassess and strategically reposition its resources toward higher-impact initiatives.

Interactive Discussion

- When you think about workforce training, what matters most to your business?

Committee Feedback (8 respondents):

- Retention
- Retention
- Retention Quality Adaptability
- Implementation Retention Improvement
- Soft Skills
- Certifications Soft Skills
- Relevance Core Competency
- Funding Speed Inclusive

- If tuition for short-term training were largely covered by Pell, where should workforce funding focus most?

Committee Feedback (8 respondents):

1. Apprenticeships (43.8)
2. OJTs/Internships (20.8)
3. Programs shorter than 8 weeks (17.1)
4. Employer-specific customized training (9.4)
5. Support services for learners (8.7)

- Rank the outcomes that matter most over the next 2 years:

Committee Feedback (8 respondents):

1. Stronger alignment in industry needs (29)
2. Better job quality and wages (19)
3. Faster fill of employer vacancies (17)
4. More workers earning credentials (15)

	- How should we define success for the workforce system moving forward? Committee Feedback (8 respondents): 1. Collaboration education with industry producing that pipeline. 2. Increase employer engagement to guide training program development. 3. When someone can complete their specific training while performing OJT/apprenticeship/job shadow to know exactly what their job will be and their career path moving forward. 4. Everyone (Employer/employee) moves forward while being held accountable to their perspective obligations. 5. Train people to meet the needs of the employers. 6. We have a mechanism for understanding industry needs and tools to meet said needs. That means being a microphone, glue, hammer, and crane. 7. Improved employment opportunities, opportunities for inclusion and partnership with employers to meet needs by planning for future. 8. Screening for motivated job-seekers, who understand their targeted vocational environment, and believe it to be a career, not a job. Helping employers identify good matches for their needs.	
	Other Business None offered.	
7	Adjournment Meeting adjourned at 4:32 p.m.	

Respectfully submitted,

Kaz Kasal
Executive Board Coordinator