



Finance Committee Meeting

**Wednesday, April 20, 2022
2:30 p.m.**

MINUTES

MEMBERS PRESENT: Eric Ushkowitz, Glen Casel, Keira des Anges, Shawn Hindle, and Matt Walton

MEMBERS ABSENT: Wendy Brandon and Manuel Rascon

STAFF PRESENT: Leo Alvarez, Pam Nabors, Mimi Coenen, Cliff Marvin, Fabia Diaz and Kaz Kasal

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Mr. Ushkowitz, Finance Committee Chair, called the meeting to order at 2:31 pm.	
2	Roll Call / Establishment of Quorum Ms. Kasal, CSCF Executive Coordinator, reported a quorum present with both the Audit and Finance Committees.	
3	Public Comment None Offered.	
4	Approval of Minutes Finance Committee reviewed the minutes from the 2/8/22 Audit & Finance Committees' meeting.	Ms. des Anges made a motion to approve the minutes from the 2/8/22 Audit and Finance Committees' meeting. Mr. Walton seconded; motion passed unanimously.
5	Information	
	<u>Procurement of Temporary Staffing & Payroll Services</u> Reviewed action memo on procurement process for Temporary Staffing & Payroll Services (attachment) and recommendation to continue negotiating with top three proposers.	Mr. Casel made a motion to allow staff the flexibility to interview and negotiate with the top three evaluated proposers, as presented, and bring to Board for final vote. Mr. Walton seconded; motion passed unanimously.
	<u>Procurement of Case Management/Training System</u> Reviewed action memo on procurement process for Case Management/Training System and recommendation (attachment).	Ms. des Anges made a motion to approve, for Board's final approval, negotiating and contracting with Career Edge. Mr. Casel seconded; motion passed unanimously.

Procurement of Retirement/Healthcare Benefits Broker
Reviewed action memo on procurement process for Retirement Plan/Healthcare Benefits Broker and recommendations (attachment).

Ms. des Anges made a motion to approve, for Board’s final approval, selecting One Digital for Retirement Broker services. Mr. Walton seconded; motion passed unanimously.

Mr. Walton made a motion to allow staff the flexibility to interview and negotiate with top two evaluated proposers for Employee Benefits, as presented, and bring to Board for final vote. Mr. Casel seconded; motion passed unanimously.

Financials

Reviewed financials through 3/31/22, as well as comparison current year vs. previous year (attachment). .

Fiscal Year – 2022-2023 Budget Timeline

Reviewed proposed budget timeline for FY 2022-2023 (attachment).

New Fiscal Year Budget Projections

Reviewed FY 2022-2023 preliminary revenue projections vs. prior year (attachment).

Fiscal Year 2022-2023 Health Insurance Plan Renewal Update

Reviewed CSCF’s health benefits renewal plan options for FY 2022-2023 (attachment).

Mr. Walton made a motion to approve, for Board’s final approval, selecting Florida Blue as the healthcare provider with a 2% increase in rates from prior year. Mr. Casel seconded; motion passed unanimously.

Ms. des Anges made a motion to approve, for Board’s final approval, selecting MetLife for dental and vision, and The Hartford for life and disability coverage at the same rates as prior year. Mr. Walton seconded; motion passed unanimously.

Streamline & Upgrade Finance ERP System

Reviewed memo outlining staff’s intent to upgrade the CSCF’s Finance ERP systems and list of benefits of changing to new system (attachment). A final recommendation will be brought to the Finance Committee in June.



6	Other Business None offered.	
7	Adjournment Meeting adjourned at 3:30 p.m.	

Respectfully submitted,

Kaz Kasal
Executive Coordinator