



Executive Committee Meeting

Friday, April 22, 2022, 9:00 a.m.

MINUTES

MEMBERS PRESENT: Jody Wood, Andrew Albu, Jeff Hayward, Eric Jackson, Sheri Olson, David Sprinkle, Richard Sweat, Eric Ushkowitz, and Matt Walton

MEMBERS ABSENT:

STAFF PRESENT: Pam Nabors, Mimi Coenen, Leo Alvarez, Steven Nguyen, Fabia Diaz, and Kaz Kasal

GUEST PRESENT: Thomas Wilkes / GrayRobinson; Secily Wilson / Public

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Ms. Wood, CSCF Chair, called the meeting to order at 9:01 a.m.	
2	Roll Call / Establishment of Quorum Ms. Kasal, Executive Coordinator, reported a quorum present.	
3	Public Comment None offered.	
4	<u>Approval of Minutes – 2/17/22 Executive Committee Meeting</u> <ul style="list-style-type: none"> Reviewed minutes (attachment). 	Mr. Hayward made a motion to approve the draft minutes from the 2/17/22 Executive Committee meeting. Mr. Walton seconded; motion passed unanimously.
5	Information/Discussion / Action Items <u>Chair’s Report</u> Ms. Wood relayed: <ul style="list-style-type: none"> Attended NAWB (National Association of Workforce Boards) Forum last week and shared highlights. <u>President’s Report</u> Ms. Nabors, CEO, reviewed the following: <ul style="list-style-type: none"> Relayed highlights from NAWB Forum and state level activities. <u>Committee Reports</u> <u>Audit</u> Ms. Olson, Audit Committee Chair, stated no reports. <u>Career Services</u> Mr. Albu, Career Services Committee Chair, stated Career Services Committee is scheduled to meet on 5/19/22. <u>Community Engagement</u> Mr. Sprinkle, Community Engagement Committee Chair, stated Committee is scheduled to meet on 5/12/22. Results from the community engagement survey will be reviewed.	

	<p><u>Finance Committee</u> Mr. Ushkowitz, Finance Committee Chair, reported on the following:</p> <ul style="list-style-type: none"> • Met on 4/20/22. • Reviewed financials through 3/31/21. • Procurement on Temporary Staffing & Payroll Services approved for staff to interview and continue negotiations with top three evaluated proposers for Board’s final vote • Procurement on Case Management/Training – approved to move to Board’s Consent Agenda recommendation to select Career Edge. • Procurement on Retirement/Healthcare Benefits Broker – approved selection of One Digital for Retirement Broker Services and for staff to continue negotiations with top two proposers for Employee Benefits for Board’s vote. • Health Insurance Plan Renewal Update – approved to move to Board’s Consent Agenda recommendation to select Florida Blue as the healthcare provider, Metlife for dental & vision, and The Hartford for life and disability coverage. <p><u>Governance</u> Mr. Sweat, Governance Committee Chair, stated the Committee is scheduled to meet 5/25/22.</p> <p><u>Revenue Diversity and New Markets</u> Mr. Jackson, Revenue Diversity Ad Hoc Committee Chair, reported the following:</p> <ul style="list-style-type: none"> • Met on 3/21/22. • Approved new Charter and renamed the committee “Revenue Diversity and New Markets” • Review year-to-date results • Review current organizational structure vs. other structure options to best suit CSCF’s future endeavors. At the 5/26/22 Budget Workshop there will be discussion regarding the pros and cons of the different structures and bring recommendation to June Board Meeting. • Received a career passport update. <p><u>4/28/22 Board Meeting Agenda (attachment)</u></p> <ul style="list-style-type: none"> • Reviewed agenda for 4/28/22 Board Meeting. 	
6	<p>Other Business None offered.</p>	
7	<p>Adjournment Meeting adjourned at 9:53 am.</p>	

Respectfully submitted,
Kaz Kasal, Executive Coordinator