

**Governance Committee Virtual Meeting  
Wednesday, May 12, 2021 / 3:00 p.m.**

**MINUTES**

**MEMBERS PRESENT:** Richard Sweat, Steve Ball, John Gill, Eric Jackson, and Mark Wylie

**MEMBERS ABSENT:** Jeff Hayward and Rick Walsh

**STAFF PRESENT:** Pam Nabors, Mimi Coenen, Lisa Burby, Steven Nguyen, Lance Willingham and Kaz Kasal

**GUEST PRESENT:** Heather Ramos / GrayRobinson

Agenda Item	Topic	Action Item / Follow Up Item
1	<b>Welcome</b> Mr. Sweat, Committee Chair, called meeting to order at 3:04 p.m.	
2	<b>Roll Call / Establishment of Quorum</b> Ms. Kasal reported a quorum present.	
3	<b>Public Comment</b> None offered.	
4	<b>Approval of Minutes:</b> <u>Approval of Minutes</u> <ul style="list-style-type: none"> <li>Reviewed draft minutes from 1/20/21 Governance Committee meeting (attachment).</li> </ul>	<b>Mr. Ball made a motion to approve the minutes from the 1/20/21 Governance Committee Meeting. Mr. Gill seconded; motion passed unanimously.</b>
5	<b>Information / Discussion / Actions Items</b>	
	<u>Board Compliance to CSCF's Bylaws</u> <ul style="list-style-type: none"> <li><u>Bylaws - Review</u> Ms. Ramos, GrayRobinson, reviewed with Committee the proposed amendments to Bylaws (attachment).</li> </ul> <u>Board Member Recruitment, Participation, Engagement and Development</u> <ul style="list-style-type: none"> <li><u>Proposed Roster for FY 21-22</u> Reviewed status on seat renewal and replacements (attachment).</li> <li><u>Approval of Slate of Officers</u> Reviewed proposed slate of officers for FY 2021-2022 (attachment).</li> <li><u>Board Engagement</u> Reviewed Board Engagement 7/1/20 thru 3/31/21 (attachment).</li> </ul>	<p><b>Mr. Gill made a motion to approve proposed amendments to Bylaws, as presented, and to forward to full Board for final approval. Mr. Jackson seconded; motion passed unanimously.</b></p> <p><i>Staff to post redlined Bylaws on CSCF's website for 30 days prior to 6/24/21 Board meeting.</i></p> <p><b>Mr. Gill approved forwarding to Board the proposed slate of officers, as presented. Mr. Ball seconded; motion passed unanimously.</b></p>
6	<b>Other Business</b> None offered.	
7	<b>Adjournment</b> Meeting adjourned at 3:53 p.m.	

Respectfully submitted,

Kaz Kasal  
Executive Coordinator