



EXECUTIVE COMMITTEE MEETING

CareerSource Central Florida | 6/13/24

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6/13/24 EXECUTIVE COMMITTEE VIRTUAL MEETING DETAILS

Meeting Details

Meeting Agenda

Welcome

Roll Call

Public Comment

Approval of Minutes

Information/
Discussion/
Action Items

Other Business

Adjournment

What: Executive Committee Virtual Meeting

When: Thursday, June 13, 2024, 9:00 a.m. – 10:30 a.m.

Where: Virtual Only

Via Zoom:

Link: <https://careersourcecf.zoom.us/j/89378962941?pwd=ja0e2Wvn1xPfdgj41XZPHzegBJ39Fu.1>

Dial In: 1 (929) 205-6099 / Meeting ID: 893 7896 2941 / Passcode: 927148

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WELCOME



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ROLL CALL



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PUBLIC COMMENT



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APPROVAL OF MINUTES

**Draft
Executive Committee Meeting**

Thursday, April 11, 2024, 2:00 p.m.

MINUTES

MEMBERS PRESENT: Richard Sweat, Andrew Albu, Sheri Olson, David Sprinkle, Eric Ushkowitz and Matt Walton

MEMBERS ABSENT: John Gill and Jeff Hayward

STAFF PRESENT: Pam Nabors, Tadar Muhammad, Leo Alvarez, Dyana Burke, Emily Kruszewski, Steven Nguyen, Sean Masherella, and Kaz Kasal

GUEST PRESENT: Heather Ramos / GrayRobinson

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Mr. Sweat, CSCF Chair, called the meeting to order at 2:00 p.m.	
2	Roll Call / Establishment of Quorum Ms. Kasal, Executive Coordinator, reported a quorum present.	
3	Public Comment None offered.	
4	<u>Approval of Minutes – 2/22/24 Executive Committee Meeting</u> <ul style="list-style-type: none"> Reviewed minutes (attachment). 	Mr. Walton made a motion to approve the draft minutes from the 2/22/24 Executive Committee meeting. Mr. Albu seconded; motion passed unanimously.
5	<u>Information/Discussion / Action Items</u> <u>President's Report</u> Ms. Nabors, President/CEO reviewed the following: <ul style="list-style-type: none"> Over 60 in attendance at the 3/19/24 Central Florida Education & Industry Collaboration kick-off event. This collaborative, as directed by the State, is designed to help broaden and deepen connections and attain intel on emerging industries so education programming can better align with industry needs. <p>Three workgroups to be formed and will convene in June 2024 consortium meeting with topic on manufacturing.</p> <ul style="list-style-type: none"> Reviewed legislative updates on “A Stronger Workforce for America Act” and possible impacts for CSCF. Next step is to reach out Senators Rubio and Scott on CSCF’s great impact in the community in its current structure. 	<i>Staff to forward to Executive Committee the recording from 3/19/24 Education & Industry Collaboration event.</i>



	<p><u>FY 2024-2025 Health Insurance Plan Renewal</u></p> <ul style="list-style-type: none"> Reviewed action memo on CSCF's Healthcare renewal benefits for FY 2024-2025 and results for RFP bid as well as ensuing negotiations. (attachment) Based on most current negotiations, Florida Blue, CSCF's current healthcare provider, is offering the lowest rates. <p><u>Committee Reports</u></p> <ul style="list-style-type: none"> Committee Reports will be deferred to 6/13/24 Executive Committee meeting. <p><u>4/26/24 Board Meeting Agenda</u></p> <ul style="list-style-type: none"> Reviewed agenda for upcoming Board Meeting. Staff to also add under "Consent Agenda" regarding CSCF Southeast Orange and Osceola Career Centers' - that Facilities Ad Hoc Committee approved for Board's final approve to extend respective centers' current lease renewals to 2 years. Committee also received a high-level overview on the Retreat portion. 	<p>Mr. Walton made a motion to forward for Board's final approval staff's recommendation to remain with Florida Blue as CSCF's healthcare provider for FY 2024-2025. Ms. Olson seconded; motion passed unanimously.</p> <p><i>Staff to provide graphs for upcoming board meeting (and for staff) to show healthcare metrics over the last three to five years.</i></p> <p><i>Mr. Sprinkle to review CSCF's total compensation/benefits package and provide feedback.</i></p>
6	<p>Other Business</p> <p>None offered.</p>	
7	<p>Adjournment</p> <p>Meeting adjourned at 3:04 pm.</p>	

Respectfully submitted,
Kaz Kasal, Executive Board Coordinator

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INFORMATION/ DISCUSSION/ ACTION ITEMS



Action Item

To: Executive Committee

From: Leo Alvarez

Subject: CareerSource Central Florida – Strategic Organizational Transformation Consulting Services

Date: June 13, 2024

Purposed Action:

The purpose of this memo is to outline the recommendation from the review committee to select one or more vendor(s) to lead CSCF's organizational transformation consulting needs. Below is a summary of the selection process based on the evaluation criteria, that included experience, expertise, differentiators, and overall project scope/cost.

Background:

A request for proposal was developed to obtain proposals from qualified entities to provide CareerSource Central Florida (CSCF) with strategic organizational transformation consulting services. The Purpose of the RFP is to facilitate a seamless and effective organizational transformation, aligning our leadership, staff, and processes with the evolving needs and goals of our organization. We are looking for partners who can provide strategic guidance, training, and support to ensure a successful and sustainable organizational transformation.

Advance notification of legal notice publication for the One-Stop Operator RFP was provided to seventeen (17) entity representatives deemed capable of performing services. Ten (10) firms responded to the solicitation providing qualifications and proposals. Those who responded were as follows: (1) Aspirant Consulting, LLC, (2) AVAAP USA, LLC, (3) Curium Solutions, (4) Deloitte Consulting, LLP, (5) Excel Professional Services, (6) Insights Group South, (7) KPMG, LLP, (8) Walk With You, LLC (9) Vincent Associates, LLC, and (10) Axia Consulting, Inc. A review committee was convened to evaluate the proposals into two categories. Proposers that deliver full scope and those that deliver partial scope solutions with the goal of selecting one or more vendors that could complement the overall vision for CSCF's organizational transformation. The top three vendors for each of the two categories are listed below.

<u>Full Scope</u>	<u>Partial Scope</u>
Curium Solutions	Axia Consulting, Inc
Deloitte Consulting LLP	Vincent Associates LLC
KPMG LLP	Walk With You, LLC

Recommendation:

Based on the proposals received, the committee is making a recommendation to select Curium Solutions and Walk With You, LLP. This recommendation is based on balancing organizational experience, expertise, differentiators, and overall project scope/cost.

Action:

The review committee is making a recommendation to the Executive Committee to enter into contract negotiations with the vendors recommended above at combined total amount not to exceed \$200,000 for fiscal year 2024-25.

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6/26/24 BOARD OF DIRECTORS MEETING AGENDA

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	1.	Welcome <ul style="list-style-type: none">- Pledge of Allegiance- Host Welcome- Spotlight Story	Richard Sweat	
	2.	Roll Call / Establishment of Quorum	Kaz Kasal	
	3.	Public Comment	Richard Sweat	
	4.	Recognition of Board Service / Departing Board Members	Richard Sweat	
	5.	<u>Consent Agenda</u> <ul style="list-style-type: none">A. <u>4/26/24 Board Meeting</u>B. <u>Proposed 2024-2025 Board-Committee Meeting Schedule</u>C. <u>Strategic Organizational Transformation RFP (Executive)</u>D. <u>Retirement Plan Recommendations (Finance)</u>E. <u>Approval of Request for Subsequent Local Workforce Development Area Designation</u>F. <u>Approval of Request for CSCF to be Direct Provider of Workforce Services</u>		X
	7.	Information / Discussion / Action Items <ul style="list-style-type: none">A. Chair’s ReportB. <u>President’s Report</u>C. <u>Finance Report</u>D. Committee Reports<ul style="list-style-type: none">1) Executive (met on 4/11/24 and 6/13/24))2) Audit (no report)3) Finance (met on 4/10/24 & 6/5/24))<ul style="list-style-type: none">a) <u>Approval of FY 2024-2025 CSCF Budget</u>4) Career Services (met on 5/9/24 and 5/23/24)<ul style="list-style-type: none">a) <u>One Stop Operator RFP Recommendation</u>	Richard Sweat Pamela Nabors Eric Ushkowitz Richard Sweat Matt Walton Eric Ushkowitz Andrew Albu	 X X

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7.	D. Committee Reports <i>(continued)</i> 5) Community Engagement Committee (met on 4/2/24 & 5/2/24) 6) Facilities Ad Hoc (met on 4/4/24) 7) <u>Governance (met on 5/8/24)</u> 8) a) <u>Slate of Officers</u> 9) Revenue Diversity & New Markets (no report) E. <u>CareerSource Central Florida 2022-2023 Annual Performance</u>	David Sprinkle Matt Walton Sheri Olson John Gill Florida Commerce		X
8.	Insight A. Career Solutions – Update B. Strategic Goals PY 2024-2025 C. Board Contributions	Pam Nabors Pam Nabors Marcela DeFaria		
9.	Other Business			
10.	Adjournment			

Upcoming Meetings:

See proposed 2024-2025 Consortium & Board Master Calendar (under Consent Agenda)

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OTHER BUSINESS



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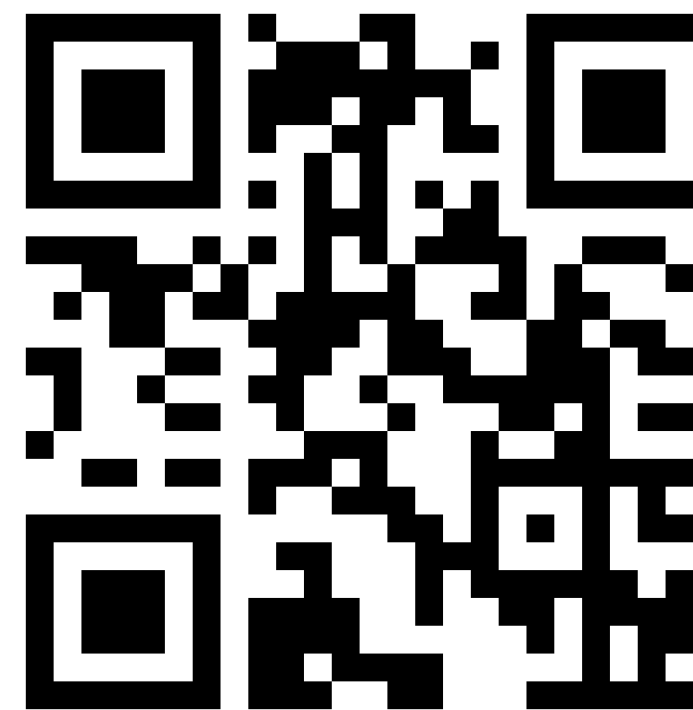
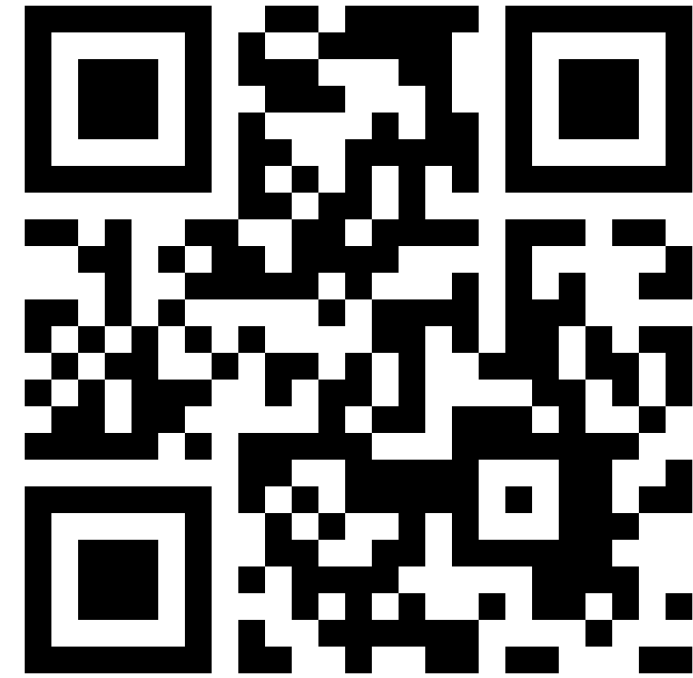
Other Business

► **Adjournment**

ADJOURNMENT



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