



DRAFT
Facilities Ad Hoc Committee Teleconference
Tuesday, June 2, 2020
1:30 p.m.
MINUTES

MEMBERS PRESENT: Matt Walton, Andrew Albu, Paul Bough, Jim Sullivan, Larry Walter and Fred Winterkamp

MEMBERS ABSENT: Dr. Kathleen Plinske

STAFF PRESENT: Leo Alvarez and Kaz Kasal

GUEST PRESENT: John Doran / RE Commercial

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Mr. Walton, Committee Co-Chair, called meeting to order at 1:30 p.m.	
2	Roll Call / Establishment of Quorum Ms. Kasal reported a quorum present.	
3	Public Comment None offered.	
3	Approval of Minutes <ul style="list-style-type: none"> • Reviewed draft minutes from 4/1/20 Facilities Ad Hoc Committee Meeting. 	Mr. Walter made a motion to approve the minutes from the 4/1/20 Facilities Ad Hoc Committee Meeting. Mr. Sullivan seconded; motion passed unanimously.
4	Information and Discussion <u>CSCF Office Leases</u> Committee reviewed lease and renewal options for CSCF's Admin office location (attachment). Committee concurred renewing CSCF's Admin Office lease would be most viable option, but asked staff to continue landlord negotiations for any additional concessions. CSCF's Seminole County office space will be revisited.	Mr. Walter made a motion to forward to Board recommendation to renew CSCF's Admin Office lease. Mr. Albu seconded; motion passed unanimously.
7	<u>Other Business</u> Mr. Alvarez, CFO, stated CSCF's Osceola County office will reopen in mid-June, CFO, and a temporary location will be opened on Valencia's West Campus for approximately 2 months, until CSCF's new West Orange County office at West Oaks Mall opens.	
8	Adjournment Meeting adjourned at 1:53 p.m.	

Respectfully submitted,

Kaz Kasal
 Executive Coordinator