



DRAFT
Finance Committee Meeting

Wednesday, June 8, 2022
2:30 p.m.

MINUTES

MEMBERS PRESENT: Eric Ushkowitz, Glen Casel, Keira des Anges, Shawn Hindle, Manuel Rascon and Matt Walton

MEMBERS ABSENT: Wendy Brandon

STAFF PRESENT: Leo Alvarez, Mimi Coenen, Sean Masherella, Merline Ulysse and Kaz Kasal

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Mr. Ushkowitz, Finance Committee Chair, called the meeting to order at 2:31 pm.	
2	Roll Call / Establishment of Quorum Ms. Kasal, CSCF Executive Coordinator, reported a quorum present.	
3	Public Comment None Offered.	
4	Approval of Minutes Finance Committee reviewed the minutes from the 4/20/22 Finance Committee meeting.	Mr. Walton made a motion to approve the minutes from the 4/20/22 Finance Committee meeting. Mr. Hindle seconded; motion passed unanimously.
5	Information	
	<u>Financials</u> Reviewed financials through 4/30/22, as well as comparison current year vs. previous year (attachment). . <u>Approval of Fiscal Year 2022-2023 Draft Budget</u> Reviewed Fiscal Year 2022-2023 Draft Budget (attachment) <u>Finance Enterprise Resource Planning (ERP) System Upgrade Recommendation</u> Reviewed action memo on benefits of CSCF changing to a new ERP system and staff recommendation that Sage Intacct presents best fit for CSCF.	Mr. Walton made a motion to move to Board the recommendation to approve FY 2022-2023 draft budget. Mr. Casel seconded; motion passed unanimously. Mr. Walton made a motion to move to Executive, then to Board the recommendation for staff to complete contract negotiations and select Sage Intacct as the vendor of choice for CSCF's new Financial ERP

	<p><u>Fiscal/Programs Monitoring RFP</u> Reviewed action memo on procurement process for year-round fiscal and programmatic monitoring and Review Team (consisting of Mr. Ushkowitz and Mr. Alvarez) recommendation to select Taylor Hall Miller Parker, P.A. (attachment).</p>	<p>system. Ms. des Anges seconded; motion passed unanimously.</p> <p>Ms. des Anges made a motion to move to Executive, then to Board the recommendation to complete contract negotiations and select Taylor Hall Miller Parker, P.A. as the vendor of choice for fiscal and programmatic monitoring services. Mr. Walton seconded; motion passed unanimously.</p>
6	<p>Other Business None offered.</p>	
7	<p>Adjournment Meeting adjourned at 3:02 p.m.</p>	

Respectfully submitted,

Kaz Kasal
Executive Coordinator