

DRAFT
Career Services Committee Meeting
Thursday, July 24, 2025, 11:00 a.m.
MINUTES

MEMBERS PRESENT: Andrew Albu, Casey Ferguson, Paula Mooney, Chris Pascal, Brinkley Ruffin, and Jonathan Schaefer

MEMBERS ABSENT: Robert Bixler, Sean Donnelly, Karen Hogans, Molly Kostenbauder, Ben Larry and Richard Watford

STAFF PRESENT: Tadar Muhammad, Gina Ronokarijo, Pam Nabors, Geo Morales, Sean Masherella and Kaz Kasal

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome <ul style="list-style-type: none"> Mr. Albu, Committee Chair, called the meeting to order at 11:02 a.m. Mr. Albu announced two new members have joined this Committee: Ms. Paula Mooney, District Administrator, Division of Blind Services/Florida Department of Education, and Mr. Robert Bixler, Chief of Staff, Orange County Public Schools. 	
2	Roll Call / Establishment of Quorum <ul style="list-style-type: none"> Ms. Kasal reported a quorum was present. 	
3	Public Comment <ul style="list-style-type: none"> None offered. 	
4	Approval of Minutes <ul style="list-style-type: none"> Reviewed minutes from the 4/22/25 Career Services Committee meeting (attachment). 	Mr. Schaefer made a motion to approve the minutes from the 4/22/25 Career Services Committee meeting. Mr. Ruffin seconded; motion passed unanimously.
5	Discussion / Information <ul style="list-style-type: none"> Reviewed process and timeline on below procurements: <ol style="list-style-type: none"> <u>Summer Youth 2026</u>: putting out an RFP (Request For Proposals) to attain bids from providers for the Explore and Engagements tracks. <u>Goodwill Pilot</u>: putting out an RFP to attain bids from partners to work with welfare transition program for paid work experience. <u>One-Stop Operator</u>: submitting waiver so CSCF can do in-house; this would be more efficient and cost-effective. <p>Some of the committee members offered to partake on a review team to evaluate and score the bids CSCF receives. Ms. Ronokarijo will reach out to committee members to coordinate their participation on the review teams.</p>	

	<ul style="list-style-type: none"> Mr. Albu informed the Committee that henceforward Ms. Ronokarijo will be staff lead for Career Services Committee. 	
7	Adjournment Meeting adjourned at 11:22 a.m.	

Respectfully submitted,

Kaz Kasal
Executive Board Coordinator