



**Career Services Committee Meeting
Thursday, July 24, 2025, 11:00 a.m.**

MINUTES

MEMBERS PRESENT: Andrew Albu, Casey Ferguson, Paula Mooney, Chris Pascal, Brinkley Ruffin, and Jonathan Schaefer

MEMBERS ABSENT: Robert Bixler, Sean Donnelly, Karen Hogans, Molly Kostenbauder, Ben Larry and Richard Watford

STAFF PRESENT: Tadar Muhammad, Gina Ronokarijo, Pam Nabors, Geo Morales, Sean Masherella and Kaz Kasal

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome - Mr. Albu, Committee Chair, called the meeting to order at 11:02 a.m. - Mr. Albu announced two new members have joined this Committee: Ms. Paula Mooney, District Administrator, Division of Blind Services/Florida Department of Education, and Mr. Robert Bixler, Chief of Staff, Orange County Public Schools.	
2	Roll Call / Establishment of Quorum Ms. Kasal reported a quorum was present.	
3	Public Comment None offered.	
4	Approval of Minutes Reviewed minutes from the 4/22/25 Career Services Committee meeting (attachment).	Mr. Schaefer made a motion to approve the minutes from the 4/22/25 Career Services Committee meeting. Mr. Ruffin seconded; motion passed unanimously.
5	Discussion / Information - Reviewed process and timeline on below procurements: <u>Summer Youth 2026</u>: putting out an RFP (Request For Proposals) to attain bids from providers for the Explore and Engagements tracks. <u>Goodwill Pilot</u>: putting out an RFP to attain bids from partners to work with welfare transition program for paid work experience. <u>One-Stop Operator</u>: submitting waiver so CSCF can do in-house; this would be more efficient and cost-effective. Some of the committee members offered to partake on a review team to evaluate and score the bids CSCF receives. Ms. Ronokarijo will reach out to committee members to coordinate their participation on the review teams.	

	Mr. Albu informed the Committee that henceforward Ms. Ronokarijo will be staff lead for Career Services Committee.	
7	Adjournment Meeting adjourned at 11:22 a.m.	

Respectfully submitted,

Kaz Kasal
Executive Board Coordinator