



**Draft  
Executive Committee Meeting**

**Thursday, July 29, 2021, 9:00 a.m.**

**MINUTES**

**MEMBERS PRESENT:** Jody Wood, Andrew Albu, Jeff Hayward, Sheri Olson, David Sprinkle, Richard Sweat, Eric Ushkowitz, and Matt Walton

**MEMBERS ABSENT:** Eric Jackson

**STAFF PRESENT:** Pam Nabors, Lisa Burby, Vanessa Nogueira, Fabiarelis Diaz, and Kaz Kasal

**GUEST PRESENT:** Tom Wilkes / GrayRobinson

Agenda Item	Topic	Action Item / Follow Up Item
1	<b>Welcome</b> Ms. Wood, CSCF Chair, called the meeting to order at 9:01 a.m.	
2	<b>Roll Call / Establishment of Quorum</b> Ms. Kasal, Executive Coordinator, reported a quorum present.	
3	<b>Public Comment</b> None offered.	
4	<b><u>Approval of Minutes – 6/17/21 Executive Committee Meetings</u></b> <ul style="list-style-type: none"> <li>Reviewed minutes (attachment).</li> </ul>	<b>Ms. Olson made a motion to approve the draft minutes from the 6/17/21 Executive Committee meeting. Mr. Walton seconded; motion passed unanimously.</b>
5	<b>Information/Discussion /Action Items</b>  <b><u>Chair’s Report</u></b> <u>Committee Structure:</u> <ul style="list-style-type: none"> <li>Ms. Wood reviewed committee structure (attachment) noting changes in yellow that she approved.</li> </ul> <u>Amended 2021-2022 Board &amp; Committee Meeting Schedule:</u> <ul style="list-style-type: none"> <li>Ms. Wood reviewed amendments to the FY 2021-2022 Board &amp; Committee Meeting schedule, noting changes in red, for Committee’s approval.</li> </ul> <b><u>President’s Report</u></b> Ms. Nabors, President and CEO, provided below highlights: <ul style="list-style-type: none"> <li>CSCF mask requirements reinstated for staff per current CDC guidelines, due to COVID-19 resurgence.</li> <li>CSCF year-end performance and staff updates.</li> <li>Orange County has approved an additional workforce initiative partnership with CSCF. Utilizing \$10.3M in American Reinvestment Act funds, this initiative will retrain or upskill up to 2,500 residents whose careers were negatively impacted by COVID-19 pandemic. Funds are good through 2024.</li> </ul>	<b>Mr. Hayward made a motion to approve the amended Board &amp; Committee Meeting for Fiscal Year 2021-2022. Mr. Sprinkle seconded; motion passed unanimously.</b>

	<p><b><u>Committee Reports</u></b> Committee reports will be deferred to 9/23/21 Executive Committee Meeting</p>	
6	<p><b>Other Business</b> Ms. Wood relayed Disney is moving its regional campus to Lake Nona, FL. CSCF will partner with Disney to provide recruitment support.</p>	
7	<p><b>Adjournment</b> Meeting adjourned at 9:31 am.</p>	

Respectfully submitted,  
Kaz Kasal, Executive Coordinator