

Governance Committee Meeting
Wednesday, August 10, 2022 / 3:00 p.m.
MINUTES

MEMBERS PRESENT: Richard Sweat, Keira des Anges, Jeff Hayward, and Charles Scherer

MEMBERS ABSENT: Kari Conley, John Gill and Eric Jackson

STAFF PRESENT: Pam Nabors, Mimi Coenen, Leo Alvarez, Steven Nguyen, and Kaz Kasal

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Mr. Sweat, Committee Chair, called meeting to order at 3:03 p.m.	
2	Roll Call / Establishment of Quorum Ms. Kasal reported a quorum present.	
3	Public Comment None offered.	
4	Approval of Minutes: <u>Approval of Minutes</u> <ul style="list-style-type: none"> Reviewed draft minutes from 5/25/22 Governance Committee meeting (attachment). 	Mr. Hayward made a motion to approve the minutes from the 5/25/22 Governance Committee Meeting. Ms. des Anges seconded; motion passed unanimously.
5	Information / Discussion / Actions Items	
	<u>Charter – Annual Review</u> <ul style="list-style-type: none"> Reviewed Charter (attachment) and concurred no changes needed at this time. <u>Board Member Recruitment, Participation, Engagement and Development</u> <ul style="list-style-type: none"> Ms. Nabors explained review of current Board Demographics vs. Region will need to be postponed due to Employ Florida issues. <u>Board Engagement (7/1/2021 thru 6/30/2022)</u> Reviewed metrics on Board Engagement for 2021-2022 (attachment). Committee concurred to include those Board Members who come on board mid-year and prorate based on months served. Committee discussed possibly adjusting metrics; however, first will have staff closely track and manage Board’s engagement over the next 6 months and the Committee will re-review at its next meeting. <u>Ideas to increase Overall Engagement</u> <ul style="list-style-type: none"> Ms. Nabors to continue meeting one-on-one with Board Members to review their individual engagement. Do another push at next board meeting. 	<p>.</p> <p><i>Staff to provide a scorecard for next meeting for Committee’s consideration.</i></p>

	<p>Enterprise Risk Management Update</p> <ul style="list-style-type: none"> Reviewed methodology and pareto chart on CSCF's current top risks, both with IT and without IT. Also reviewed actions staff have taken to address and mitigate these risks (attachment). 	
6	<p>Other Business</p> <ul style="list-style-type: none"> None offered. 	
7	<p>Adjournment Meeting adjourned at 3:28 p.m.</p>	

Respectfully submitted,

Kaz Kasal
Executive Coordinator