



**Career Services Committee Meeting  
Thursday, September 13, 2018  
2:00 p.m.**

**MINUTES**

**MEMBERS PRESENT:** Kathleen Plinske, Andrew Abu, Michael Armbruster, Paul Bough, William D’Aiuto, Ted Pobst, David Sprinkle, Richard Sweat, and Al Trombetta

**MEMBERS ABSENT:** Keira des Anges, Dorathy Nevitt, and Jim Sullivan

**STAFF PRESENT:** Mimi Coenen, Bradley Collor, Nilda Blanco, Lisa Burby, Kristine Concepcion and Kaz Kasal

**GUESTS PRESENT:** Marc Stanakis / The Jobs Partnership

Agenda Item	Topic	Action Item / Follow Up Item
1	<b>Welcome</b> Dr. Plinske called meeting to order at 2:04 pm.	
2	<b>Roll Call / Establishment of Quorum</b> Ms. Kasal reported a quorum present.	
3	<b>Public Comment</b> None offered.	
4	<p><b>Action Items</b></p> <p><u>Approval of Minutes</u></p> <ul style="list-style-type: none"> <li>• Reviewed minutes from 7/26/18 Career Services Committee meeting (attachment).</li> </ul> <p><u>Charter Review</u></p> <ul style="list-style-type: none"> <li>• Reviewed Career Services Charter and proposed revisions as noted (attachment).</li> </ul>	<p><b>Dr. Armbruster made a motion to approve the minutes from the 7/26/18 Career Services Committee meeting. Mr. Pobst seconded; motion passed unanimously.</b></p> <p><b>Dr. Armbruster made a motion to approve the proposed changes as noted on the Charter. Mr. Pobst seconded; motion passed unanimously.</b></p>
5	<p><b>Information</b></p> <p><u>Scorecard</u></p> <ul style="list-style-type: none"> <li>• Reviewed measures through 8/31/18 per the two Board Priorities:               <ol style="list-style-type: none"> <li>1. Analyze the Business</li> <li>2. Engage the Talent Pool</li> </ol> </li> <li>• Committee concurred investments may need to shift where there is great need – to be reviewed at each quarter.</li> </ul> <p>Hospitality Trends</p> <ul style="list-style-type: none"> <li>• Reviewed CSCF’s culinary training and job attainment activities from 2015 to 2018.</li> </ul>	

6	<p><b>Insight</b> <u>The Jobs Partnership of Florida Strategy</u> Mr. Marc Stanakis provided overview of Jobs Partnership of Florida.</p> <p><u>Situation Analysis</u> Committee concurred:</p> <ul style="list-style-type: none"><li>• Employers need to reevaluate career path vs. labor force – move their employees through a career path vs. employees just working a job.</li><li>• CSCF can support employers with career pathways via training and internships.</li><li>• Form cohorts with similar agencies - take a group of people, train them, coordinate internships and assist with job placement. Benefits: easier to train as a group, transport as a group to training and internships, individuals support each other as a group.</li></ul>	
7	<p><u>Other Business</u> <u>One-Stop Operator – Update</u></p> <ul style="list-style-type: none"><li>• Reviewed memo on One-Stop Operator RFQ (attachment)<ul style="list-style-type: none"><li>○ Review team comprised of Board Member Jim Sullivan and CSCF staff evaluated and scored proposals received.</li><li>○ Review team concurred to recommend LDW Group LLC to Executive Committee for its approval to move recommendation to the Board.</li></ul></li></ul>	
8	<p><b>Adjournment</b> Meeting adjourned at 4:19 pm.</p>	

Respectfully submitted,

Kaz Kasal  
Executive Coordinator