



**Career Services Committee Meeting**  
**Thursday, September 15, 2022**  
**9:00 a.m.**

**MINUTES**

**MEMBERS PRESENT:** Andrew Abu, Amy Albee-Levine, Sean Donnelly, Jessie Dzierney-Lukash, Mark Havard, Michelle Sperzel

**MEMBERS ABSENT:** Ed James and Maria Vazquez

**STAFF PRESENT:** Nilda Blanco, Leo Alvarez, Becca Bides, Lorri Shaban, Steven Nguyen, Andrea Wesser-Brawner, Sean Masherella and Kaz Kasal

**GUESTS PRESENT:** Melanie Stefanowicz / Orange County Public Schools

Agenda Item	Topic	Action Item / Follow Up Item
1	<p><b>Welcome</b>            Mr. Abu, Committee Chair, called meeting to order at 3:02 p.m. Mr. Abu welcomed new committee member Michelle Sperzel.</p>	
2	<p><b>Roll Call / Establishment of Quorum</b>            Ms. Kasal reported a quorum present.</p>	
3	<p><b>Public Comment</b>            None offered.</p>	
4	<p><b>Approval of Minutes</b></p> <ul style="list-style-type: none"> <li>Reviewed draft minutes from 5/19/22 Career Services Committee meeting (attachment).</li> </ul>	<p><b>Mr. Donnelly made a motion to approve the minutes from the 5/19/22 Career Services Committee meeting. Ms. Dzierney-Lukash seconded; motion passed unanimously.</b></p>
2	<p><b>Information / Discussion / Action Items</b></p> <p><u>Career Services Committee Charter (attachment)</u></p> <ul style="list-style-type: none"> <li>Reviewed Charter (attachment) and concurred no changes needed at this time.</li> </ul> <p><u>Scorecard</u></p> <ul style="list-style-type: none"> <li>Reviewed scorecard for full PY 7/1/21 thru 6/30/22, as well as status of Level Up Orange's contractual outcomes as of 8/31/22 (attachment)</li> </ul> <p><u>Federal Performance and Negotiated Targets for PY 2022-2023</u></p> <ul style="list-style-type: none"> <li>Reviewed details and process of federal indicators of performance (attachment).</li> <li>Reviewed federal performance measures' results for PY 2021-2022; CSCF met or exceeded all measures, except for a very few and those were very close to meets category (attachment).</li> </ul>	

	<p><u>Legislative Updates</u></p> <ul style="list-style-type: none"> <li>Received an overview update on REACH (Reimagining Education and Career Help Act) implementation (attachment). REACH's primary goal is to improve accountability and transparency; each regional workforce board will be evaluated and assigned a letter grade, which should occur by end of this year.</li> </ul> <p><u>Summer Youth Outcomes and Discussion</u></p> <ul style="list-style-type: none"> <li>Reviewed Summer Youth 2022 outcomes, comparing goals vs. actual, and where there are opportunities to improve (attachment).</li> <li>In planning for Summer Youth 2023, the Committee provided the following input: <ul style="list-style-type: none"> <li>Concurred on activities based on emerging and growing career clusters – to show youth there are many positions inside a career cluster.</li> <li>Engage parents to help youth commit. Have parents partake in activities – to get them more involved.</li> <li>Make it exciting: bring in a fire truck/ambulance, CPR on dummies.</li> <li>Have a girls' program where they interview women in professions. Could be in "speed-dating" format.</li> <li>Have youth go on social media as part of the program; youth can post during their activities, milestone moments and provide testimonials to their circles of people.</li> </ul> </li> </ul>	
6	<p><u>Other Business</u></p> <ul style="list-style-type: none"> <li>None offered.</li> </ul>	
7	<p><b>Adjournment</b> Meeting adjourned at 4:19 p.m.</p>	

Respectfully submitted,

Kaz Kasal  
Executive Coordinator