

Executive Committee Meeting

Thursday, September 19, 2023, 1:00 p.m.

MINUTES

MEMBERS PRESENT: Richard Sweat, Andrew Albu, John Gill, Jeff Hayward, Sheri Olson, David

Sprinkle, Eric Ushkowitz and Matt Walton

STAFF PRESENT: Pam Nabors, Leo Alvarez, Dyana Burke, Fabia Diaz, and Kaz Kasal

GUEST PRESENT: Heather Ramos / GrayRobinson

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome	
	Mr. Sweat, CSCF Chair, called the meeting to order at 1:00 p.m.	
2	Roll Call / Establishment of Quorum	
	Ms. Kasal, Executive Coordinator, reported a quorum present.	
3	Public Comment	
4	None offered. Approval of Minutes – 6/15/23 Executive Committee Meeting	Mr. Walton made a motion to
4	Reviewed minutes (attachment).	approve the draft minutes from the 6/15/23 Executive Committee meeting. Mr. Sprinkle seconded; motion passed unanimously.
5	Information/Discussion / Action Items	1,
	Chair's Report	
	Mr. Sweat reviewed the following:	
	Executive Committee Charter	
	 Committee concurred no changes at this time. 	Governance Committee to do a
	PY 2023-2024 Committee Structure – reviewed current	further review of all Committee Charters.
	Committee Chairs and current membership of each	Charters.
	Committee.	
	Discussed a survey for Board Members to provide their	
	personal mission/goals for being on the CSCF Board.	
	President's Report	
	Ms. Nabors, President/CEO reviewed the following:	
	Two initiative opportunities:	
	 National Science Foundation (NSF) initiative opportunity 	
	for the semi-conductor industry/Osceola County.	
	Central Florida Workforce Collaborate initiative, led by	
	Mayor Demings, to develop a pipeline of labor to support	
	growth industries	
	Reviewed CSCF activity highlights being provided at next	
	week's board meeting.	
	Committee Reports	
	Committee Reports	



Mr. Walton, Audit Committee Chair, stated Committee met on 9/6/23 and reviewed its charter, as well as audit planning to be performed by auditors Cherry Bekaert. Audit results will be presented at the 1/10/24 joint meeting of Audit and Finance Committees.

Career Services

Mr. Albu, Career Services Committee Chair, stated Career Services Committee met on 9/14/23 and reviewed: scorecard for PY 2022-2023, Level Up Orange updates, federal metrics and committee's charter of which committee concurred no updates needed at this time. Committee also approved to forward to CSCF Board to approve eight new registered apprenticeships to ETPL – which board has approved under Consent Agenda in this meeting.

Community Engagement

Mr. Sprinkle, Community Engagement Committee Chair, stated Committee will meet on 10/27/23.

Facilities Ad Hoc

Mr. Walton, Facilities Ad Hoc Committee Chair, stated no meetings scheduled, nothing to report.

Finance Committee

Mr. Ushkowitz, Finance Committee Chair, reported the Committee will meet on 10/18/23.

Governance

Ms. Olson, Governance Committee Chair, stated the Committee met on 8/16/23 and reviewed its charter, concurring no updates needed at this time. Committee also reviewed board engagement metrics for 2022-2023 and current board demographics vs. previous years.

Revenue Diversity and New Markets

Mr. Gill, Revenue Diversity & New Markets Committee Chair, stated the Committee will meet on 10/10/23.

9/28/23 Board Meeting Agenda

Reviewed agenda for upcoming Board Meeting

		1
6	Other Business	
	None offered.	
7	Adjournment	
	Meeting adjourned at 1:47 pm.	

Respectfully submitted, Kaz Kasal, Executive Coordinator