



Board of Directors Meeting

Thursday, September 24, 2020, 9:00 a.m.

MINUTES

MEMBERS PRESENT: Mark Wylie, Andrew Albu, Paul Bough, Diane Culpepper, Keira des Anges, Wendy Ford, Nicole Guillet, John Gyllin, Mark Havard, Jeff Hayward, Eric Jackson, Brooke Morris, Sheri Olson, Bryan Orr Kathleen Plinske, David Sprinkle, Jim Sullivan, Richard Sweat, Al Trombetta, Eric Ushkowitz, Larry Walter, Matt Walton, Sharron Washington, Christopher Wilson, and Jody Wood

MEMBERS ABSENT: Steve Ball, Wendy Brandon, Glen Casel, John Gill, Jane Trnka,

STAFF PRESENT: Pam Nabors, Mimi Coenen, Leo Alvarez, Lisa Burby, Dyana Burke, Steven Nguyen, Nilda Blanco, Cliff Marvin, Carla Sosa, Kierstyn Bishop and Kaz Kasal

GUESTS PRESENT: Steven Rivera / CSCF Participant; Representative Rene Plasencia / Florida House of Representatives; Pat Sciarappa; Heather Ramos / GrayRobinson

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome <ul style="list-style-type: none"> • Mr. Wylie, Board Chair, called meeting to order at 9:02 am and welcomed attendees. 	
2	CSCF Spotlight Story <ul style="list-style-type: none"> • Mr. Steven Rivera, CSCF Participant, thanked CSCF for helping him enroll in Osceola’s Technical Law Enforcement Program. He graduated and ultimately attained a commissioned Police Officer position with the city of Orlando. 	
2	Roll Call / Establishment of Quorum <ul style="list-style-type: none"> • Ms. Kasal, Executive Coordinator, reported a quorum present. 	
3	Public Comment <ul style="list-style-type: none"> • None offered. 	
4	Consent Agenda <ul style="list-style-type: none"> • Mr. Wylie asked the Board if any item on consent agenda, as listed below, should be moved off for further discussion: <ul style="list-style-type: none"> • Draft Minutes of 8/20/20 Board Meeting 	Mr. Walter made a motion to approve all items on the consent agenda. Mr. Walton seconded; motion passed unanimously.
5	Information / Discussion <u>Chair’s Report</u> <ul style="list-style-type: none"> • Mr. Wylie relayed his tour of the new West Orange Office. <u>President’s Report</u> <ul style="list-style-type: none"> • Ms. Nabors, President/CEO, provided highlights from the President’s Report (attachment) to include: <ul style="list-style-type: none"> - Unemployment impacts to date - Revenue diversity streams to date - Scorecard through 9/22/20 	

- “Help Is Here” activities to date and encouraged Board for their support on this initiative
- Summer Youth 2020 outcomes
- Sterling Application update

- Finance Report

- Mr. Alvarez, CFO, reviewed financials through 8/31/20, trending on target at 16.5% expended.

Committee Reports

Executive:

Mr. Wylie, Executive Committee Chair, stated Committee met on 9/17/20, reviewed its Charter, CSCF updates and committee reports.

Audit

Mr. Walter, Audit Committee Chair, reported Committee will meeting jointly with Finance Committee on 10/13/20.

Career Services

Dr. Plinske, Career Services Committee Chair, reported on the following:

- Met on 9/10/20
- Reviewed Charter – concurred no changes needed
- Reviewed results from Summer Youth 2020 program – great outcome despite COVID-19
- Ms. Danielle Permenter with Orlando.org presented on “Upskill Orlando” – a grant initiative focused on skills-based hiring vs. credentials

Community Engagement:

Ms. Wood, Community Engagement Committee Chair, reported on following:

- Met on 8/31/20
- Reviewed FY 19-20 Strategic Communications outcomes and road map for first half of FY 20-21
- Reviewed CSCF niche customer vs. pandemic customer.
- Reviewed “Help Is Here” campaign activities and strategies
- Deferred Charter review to next meeting

Facilities Ad Hoc Committee

Mr. Walton, Facilities Committee Chair, stated a meeting will be scheduled for 10/1/20 to review renewal options for CSCF’s Seminole County office.

	<p><u>Finance Committee</u> Mr. Ushkowitz, Finance Committee Chair, reported Committee will meeting jointly with Audit Committee 10/13/20.</p> <p><u>Governance</u> Mr. Sweat, Governance Committee Chair, reported Committee will be meeting on 10/7/20.</p> <p><u>Revenue Diversity Ad Hoc</u> Mr. Jackson, Revenue Diversity Ad Hoc Committee Chair, reported Committee will be meeting on 11/4/20.</p>	
6	<p>Insight <u>Representative Rene “Coach P” Plasencia</u></p> <ul style="list-style-type: none"> • Representative Plasencia, Florida House of Representatives, provided an overview on challenges the region is facing with COVID-19 pandemic, especially in the hospitality industry. <p>Representative Plasencia also reviewed the Florida Talent Development Council, which he is a member. The Council was formed to help meet Florida’s needs for a 21st century workforce with the goal to ensure 60% of adults have a high-value degree, certificate or credential by 2030. However, the pandemic has accelerated the shift to automation; how quickly we can adjust will determine our success.</p> <ul style="list-style-type: none"> • The Board shared with Representative Plascencia their own challenges and impacts faced with COVID-19 pandemic. The Board provided following input: <ul style="list-style-type: none"> - The need for State’s help to better educate youth on the great opportunities in technical certifications which leads to good paying, upward mobile jobs vs. attaining a college degree. - State should streamline processes of apprenticeship’s journey, so it’s easier and more accessible. ○ Representative Plasencia replied Department of Education has a focus to bring tech programs to high schools, with students learning trades before they graduate. Community stakeholders can also outreach to the working age population in their communities about certification training and technical career opportunities which are in high demand, good pay and can lead to upward mobility. 	



	<ul style="list-style-type: none">• Representative Plasencia encouraged the Board to invite other regional legislators to attend future board meetings so they can keep abreast on talent development needs and status of unemployed and underemployed attaining jobs.	
7	Adjournment Meeting adjourned at 10:47 am.	

Respectfully submitted,

Kaz Kasal
Executive Coordinator