



**9/6/23 Audit Committee Meeting  
2:30 p.m.  
MINUTES**

- MEMBERS PRESENT:** Matt Walton, Lorie Bailey-Brown, Wendy Ford, Shawn Hindle, Gaby Ortigoni, and Stephanie Taub
- MEMBERS ABSENT:** Leslie Felix, Kristy Mullane, and Angela Rex
- STAFF PRESENT:** Leo Alvarez, Tadar Muhammad, Emily Kruszewski, Fabia Diaz and Kaz Kasal
- GUESTS PRESENT:** Brian Liffick, Nick Stratis / Cherry Bekaert LLP

Agenda Item	Topic	Action Item / Follow Up Item
1	<p><b>Welcome</b> Mr. Walton, Audit Committee Chair, called the meeting to order at 2:32 pm.</p> <p>Committee welcomed new Audit Committee Members Ms. Stephanie Taub with Orange County Government, and board member Mr. Matt Walton who is also the new Audit Committee Chair.</p>	
2	<p><b>Roll Call / Establishment of Quorum</b> Ms. Kasal, CSCF Executive Coordinator, reported a quorum present.</p>	
3	<p><b>Public Comment</b> None Offered.</p>	
4	<p><b>Approval of Minutes</b> Audit Committee reviewed the minutes from the 1/18/23 Audit &amp; Finance Committee meeting (attachment).</p>	<p><b>Ms. Ortigoni made a motion to approve the minutes from the 1/18/23 Audit and Finance Committees' meeting. Ms. Ford seconded; motion passed unanimously.</b></p>
5	<p><b>Information / Discussion</b></p> <p><u>Audit Committee Charter – Annual Review</u></p> <ul style="list-style-type: none"> <li>• Reviewed Charter (attachment) and concurred no changes needed at this time.</li> </ul> <p><u>Fiscal Year 2022-2023 Audit Planning</u></p> <ul style="list-style-type: none"> <li>• Mr. Liffick, with Cherry Bekaert LLP, provided an overview on audit planning and timeline for FY 22-23 (attachment).</li> <li>• Audit results will be presented at the Audit and Finance joint meeting on 1/10/24.</li> </ul>	
6	<p><b>Other Business</b> None offered.</p>	
7	<p><b>Adjournment</b> Meeting adjourned at 2:50 p.m.</p>	

Respectfully submitted,  
Kaz Kasal  
Executive Coordinator