



DRAFT
Board of Directors Meeting
Tupperware Brands Corporation
14901 S. Orange Blossom Trail, Orlando, FL 32837

Thursday, February 7, 2019
9:00 a.m.

MINUTES

MEMBERS PRESENT: Debbie Clements, Andrew Albu, Steve Ball, Greg Beliveau, Paul Bough, Wendy Brandon, William D’Aiuto, Keira des Anges, John Gill, Nicole Guillet, John Gyllin, Mark Havard, Jeff Hayward, Eric Jackson, Leland Madsen, Sheri Olson, Kathleen Plinske, David Sprinkle, Jim Sullivan, Jane Trnka, Al Trombetta, Eric Ushkowitz, Larry Walter, Matt Walton, Jody Wood, and Mark Wylie

MEMBERS ABSENT: Glen Casel, Craig Ducharme, and Richard Sweat

STAFF PRESENT: Pam Nabors, Mimi Coenen, Leo Alvarez, Lisa Burby, Bradley Collor, Steven Nguyen, Sean Masherella, Kristine Concepcion, Anthony Adams, Darlene Davis, Janet Saunders and Kaz Kasal

GUESTS PRESENT: Mark Shamley / Tupperware; Casey Penn, Lemuel Toro / Department of Economic Opportunity; Dr. Jerry Parrish / Florida Chamber Foundation; Dr. Linda Woodard / LDW Group LLC; Mike Scimeca / Florida Representative Rene Plasencia’s Office; Joe Battista, Carolyn McMorran, and Michael Kepner / Valencia College; Thomas Wilkes / GrayRobinson

Agenda Item	Topic	Action Item / Follow Up Item
1	<p>Welcome</p> <ul style="list-style-type: none"> • Ms Clements, Boad Chair, called meeting to order at 9:03 am. • Mr. Mark Shamley, Vice President, Global Social Impact, Tupperware Brands Corporation provided a brief overview of Tupperware. • Ms. Clements presented \$10,000 from Duke Energy to be used for CSCF’s “Prep for Power” initiative. 	
2	<p>CSCF Spotlight Story</p> <ul style="list-style-type: none"> • Ms.Nikesha King, CSCF Career Services Counselor, provided a success story on CSCF’s WIOA Program Participant Nathaniel Torres (attachment). 	
3	<p>Roll Call / Establishment of Quorum</p> <ul style="list-style-type: none"> • Ms. Kasal reported quorum present. 	
4	<p>Public Comment</p> <ul style="list-style-type: none"> • None offered. 	

5	<p>Consent Agenda</p> <ul style="list-style-type: none"> Ms. Clements asked Board if any item on consent agenda, as listed below, should be moved off for further discussion. <p>Consent Agenda:</p> <ul style="list-style-type: none"> Draft Minutes of 12/13/18 Board Meeting Approval of Staffing RFQ 	<p>Mr. Walter made a motion to approve all items on the consent agenda. Mr. Ushkowitz seconded; motion passed unanimously.</p>
6	<p>Information</p> <p>Chair's Report Ms. Clements encouraged the Board to partake in CSCF activities.</p> <p>President's Report Ms. Nabors provided highlights from the President's Report (attachment).</p> <p><u>Committee Reports</u></p> <p>Executive Committee:</p> <ul style="list-style-type: none"> Ms. Clements, Executive Committee Chair, stated Committee met on 1/29/19, and approved to forward to Board recommendation to commence contract negotiations with Manpower, as approved by the Board earlier in this agenda. <p>Revenue Diversity Ad Hoc:</p> <ul style="list-style-type: none"> Mr. Jackson, Revenue Diversity Ad Hoc Committee Chair, stated that the Committee is scheduled to meet end of February. <p>Audit Committee:</p> <ul style="list-style-type: none"> Mr. Walter, Audit Committee Chair, stated Committee met jointly with the Finance Committee on 1/31/19. The Committee reviewed audits results, presented by CSCF's independent auditor, Grau & Associates. CSCF received a clean audit. Mr. Walter commended Mr. Alvarez and his team for providing prompt support to the auditors during the audit. Mr. Alvarez provided an overview of audit and monitoring activities that occur throughout the year. 	

	<p>Career Services Committee:</p> <ul style="list-style-type: none"> • Dr. Plinske, Career Services Committee Chair, reported the Committee met on 1/24/19 and reviewed results of scorecard through 12/31/18 and the enhanced 2019 summer youth program <p>Community Engagement Committee:</p> <ul style="list-style-type: none"> • Ms. Wood, Community Engagement Committee Chair, reported the Committee met on 1/14/19. The Committee mid-year results on internal and external communication activities as well as revised master narrative. <p>Finance Committee:</p> <ul style="list-style-type: none"> • Mr. Ushkowitz, Finance Committee Chair, stated, as previously mentioned, the Committee met jointly with Audit on 1/31/19 and review financials through 12/31/18. <p>Governance Committee:</p> <ul style="list-style-type: none"> • Mr. Wylie, Governance Committee Chair, reported the Committee will meet in March <p><u>Finance Report</u></p> <ul style="list-style-type: none"> • Mr. Alvarez, Chief Financial Officer, reviewed financials through 12/31/18. <p><u>CSCF – 2017-2018 Annual Performance</u></p> <ul style="list-style-type: none"> • Mr. Casey Penn and Mr. Lemuel Toro, Department of Economic Opportunity, provided a presentation (attachment) on CSCF’s performance during fiscal year 2017-2018. Overall, CSCF performed well; meeting or exceeding all measures. 	
8	<p><u>Insight Highlights – Florida Jobs 2030</u></p> <ul style="list-style-type: none"> • Dr. Jerry Parrish, Chief Economist, Florida Chamber Foundation, provided highlights from Florida Jobs 2030 report (attachment). <p><u>Manufacturing Opportunities</u></p> <ul style="list-style-type: none"> • Ms. Coenen, Chief Operating Officer, provided an overview on training activities and outcomes from PY 	



	<p>15-16 to current and the continued focus to diversify training options to positively impact industry demands.</p> <ul style="list-style-type: none"> • Mr. Joe Battista, Vice President of Global, Professional and Continuing Education, Valencia College, presented a video on Valencia College's advanced manufacturing program. Carolyn McMorran, Assitant Vice President of Professional and Continuing Education and Mike Kepner, Director of Advance Manufacturing Program highlighted the successes of Valencia College's partnership with CSCF. 	
6	<p>Other Business</p> <ul style="list-style-type: none"> • None offered. 	
7	<p>Adjournment</p> <ul style="list-style-type: none"> • Meeting adjourned at 10:54 am. 	

Respectfully submitted,

Kaz Kasal
Executive Coordinator