

## **MEMORANDUM OF UNDERSTANDING**

### **Central Florida Electrical Joint Apprenticeship Training Committee and CareerSource Central Florida (CSCF)**

THIS MEMORANDUM OF UNDERSTANDING (MOU) is entered into on July 1, 2023, and sets forth the terms and understanding between Central Florida Electrical Joint Apprenticeship Training Committee (CFEJATC), and CareerSource Central Florida (CSCF).

#### **I. TERM**

This Memorandum shall be effective from July 1, 2023, or upon signature of all parties, whichever occurs first, through June 30, 2026, with annual reviews.

#### **II. PURPOSE OF MEMORANDUM**

The purpose of this agreement is to facilitate a collaborative effort between CFEJATC and CSCF to support the Electrical industry through training and retaining talent through an Electrician apprenticeship. The partners will work together to develop innovative strategies that result in increased employment and training opportunities for residents of Central Florida that increase self-sufficiency, provide career growth, and ensure the region is competitive.

#### **III. BACKGROUND**

Central Florida continues to see a growth in demand for higher-skilled specialty workers within the Electrical Industry. Registered apprenticeship is an employer-driven, "learn while you earn" model that combines On-the-Job Training (OJT) with job-related instruction (RTI) in curricula tied to the attainment of industry-recognized skills standards. The CFEJATC program is a National Apprenticeship through the US Department of Labor, Office of Apprenticeship. This program curriculum was developed by the Apprenticeship Committee to train their employees. Through the partnership, CFEJATC and CSCF will work collaboratively to ensure completion of levels of competency and credential attainment which will result in a more competitive workforce in Central Florida.

#### **IV. PARTNERSHIP ROLES AND RESPONSIBILITIES:**

Each partner agrees to promote the provision of that agency's authorized services to support program participation, completion, and continued employment.

The following is agreed to by the partners:

**Central Florida Electrical Joint Apprenticeship Training Committee will:**

- Manage the application for the electrician apprenticeship program.
- Recruit employees and employers to participate in the apprenticeship.
- Coordinate with CSCF to support group enrollments/orientations, by allowing CSCF to share information about expectations of the program and ensure each applicant has completed an Employ Florida registration, and uploaded documents into Employ Florida prior to attending the coordinated

orientation.

- Assist with the collection of eligibility documentation of participants, when necessary, and may include I-9 documents and current pay stubs from sponsoring employer.
- Communicate changes about individual participants and their program status, including documentation of skills gained in training and employment verification, within 15 days of any changes.
- Provide Advancement Letters for all enrolled apprentices that include their individual date of advancement, employer name and address, and hourly wages paid.
- Provide annual performance reports on the status of each apprentice's enrollment and completion.
- Support apprentices to maintain a minimum of 50% completion rate and 75% employment rate of training completers in a related training career.
- Review and consider any CSCF referrals for potential applicants.
- Encourage existing employer committee members to work with CareerSource Central Florida to post job vacancies.
- Participate in regional apprenticeship meetings to promote apprenticeship opportunities.

**CareerSource Central Florida will:**

- Include Central Florida Electrical Joint Apprenticeship on its Eligible Training Provider List and include it as a career pathway training option for job seekers who are completing assessments and career advising.
- Prior to enrolling a participant into the registered apprenticeship activity, ensure that the registered apprenticeship includes the work component (OJT) and the job-related instruction (RTI).
- Determine apprentice's ability to qualify for program support, need for training, and CSCF's priority for service before awarding training funds on behalf of the client.
- Based on apprentice eligibility and funding availability, provide agreed upon support services as outlined on **Attachment A** for year two and three apprentices who have received Advancement Letters. Attachment A will be reviewed and approved annually for updated cost and availability of budget.
- Engage apprentices in coaching support that includes, but is not limited to, assessments, employment plans, monthly contact, and follow-up.

## V. METHOD OF REFERRAL

**Central Florida Electrical Joint Apprenticeship Training** will refer hired apprentices to CSCF to be assessed for eligibility, suitability, and priority of service for each enrollment period based on a mutually acceptable schedule. CSCF will complete the assessment and notify **CFEJATC** in writing of the apprentice's eligibility for services and enrollment status. **CFEJATC** will also notify CSCF of any job openings before an apprenticeship cohort begins. Utilizing the available talent pool, CSCF will refer, via resume, candidates that meet the minimum qualifications through established referral forms.

## VI. PAYMENT PROCEDURE

**Central Florida Electrical Joint Apprenticeship Training** *must submit an official invoice with required*



*documentation (individual vouchers and costs documents) to CSCF at:*

CareerSource Central Florida  
Attn: Accounts Payable  
390 North Orange Ave., Suite 700  
Orlando, FL 32801  
Or via Email to [accountspayable@careersourcecf.com](mailto:accountspayable@careersourcecf.com)

## VII. MODIFICATION

This Memorandum and its attachments contain the entire agreement of the parties. It supersedes all previous written or oral agreements between the parties.

This Memorandum may be modified through the mutual agreement of the parties involved, which shall be accomplished by any party providing thirty days' written notice to the other parties of the intent to modify. This notice must include a complete description of the portion or portions of this Memorandum to be modified and the proposed effective date of the modification. No modification, addition, or deletion of this Memorandum shall be valid unless the same is in writing and signed by the parties hereto.

## VIII. DATA ACCESS AND SHARING

CSCF and **Central Florida Electrical Joint Apprenticeship Training Committee** will facilitate ways to exchange shared participant information from data systems within the applicable federal and state privacy laws and regulations governing all programs. All state and federal confidentiality regulations regarding the creation, maintenance and/or use of records shall be in effect. Client records and/or Information may be shared among CSCF and **Central Florida Electrical Joint Apprenticeship Training Committee** subject to these confidentiality requirements.

Client Information shall be shared solely for the purpose of eligibility, enrollment, referral, provision of services, and documentation of milestones such as employment, credentials, or program completion. In carrying out their respective responsibilities, each party shall respect and abide by the confidentiality policies of the other parties, subject to Florida law requirements on Public Records, Ch. 119, F.S.

## IX. INDEMNITY

Each party shall indemnify and hold the other party harmless against all actions, claims, demands, and liabilities, and against all loss, damage, costs, expenses and attorneys' fees, arising, directly or indirectly, out of an actual or alleged injury to a person or to property as a result of an act or omission of the indemnifying party in connection with its obligations under this Agreement.

## X. GOVERNING LAW

The validity, interpretation and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of Florida.

## XI. INDEPENDENT CONTRACTOR RELATIONSHIP

In the performance of the duties and obligations under this Agreement, it is mutually understood and agreed that parties are at all times acting and performing as independent contractors. Neither party, nor any of either party's employees or agents shall have any claim under this Agreement or

otherwise against the other party for workers compensation, unemployment compensation, paid time off, retirement benefits, Social Security Benefits, disability insurance benefits, unemployment insurance benefits or any other benefits.

## **XII. ADDITIONAL NOTE**

Neither party shall be held liable for any delay or failure to perform under this Agreement, resulting directly or indirectly from acts of God, pandemics, or circumstances beyond each party's reasonable control.

## **XIII. GENERAL PROVISIONS, CERTIFICATIONS AND ASSURANCES**

**Central Florida Electrical Joint Apprenticeship Training** agrees to comply with general provisions, certifications and assurances contained in **Attachment A**.

## **XIV. SIGNATURES**

By signing this Memorandum, parties agree to the provisions contained herein and represent that they are duly authorized to execute this Memorandum.

**Central Florida Electrical Joint  
Apprenticeship Training Committee**

  
Signature

Sean Donnelly – Director  
Director

Date: 02/16/23

**CareerSource Central Florida:**

Electronically Signed: 2024-02-27 18:22:25 UTC - 174.239.85.55  
  
Witnessed and Signed: 09509aa-9801-402c-80ec-61230109940

Signature

Pamela Nabors  
President/CEO

Date: 02/27/2024





## **CONTRACTOR PROVISIONS, CERTIFICATIONS AND ASSURANCES**

CareerSource Central Florida will not award a contract where Contractor has failed to accept the CONTRACTOR PROVISIONS, CERTIFICATIONS AND ASSURANCES contained in this Attachment. In performing its responsibilities under this Contract, Contractor hereby certifies and assures that it will fully comply with the following:

### **I. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS PRIMARY COVERED TRANSACTION (29 CFR Part 95 and 98).**

The prospective Contractor certifies to the best of its knowledge and belief, that it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- b. Have not within a three-year period preceding this Contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph above; and/or
- d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause of default.

Where the prospective Contractor is unable to certify to any of the statements in this certification, such prospective Contractor shall attach an explanation to this proposal (or plan).

### **II. CERTIFICATION REGARDING LOBBYING (29 CFR Part 93)**

Contractor certifies, to the best of his or her knowledge & belief, that:

No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the documents for all subawards at all tiers (including subcontracts, sub-grants and contracts under grants, loans, and cooperative agreements) and that all sub-recipients and contractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this Contract was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



### **III. NON-DISCRIMINATION & EQUAL OPPORTUNITY ASSURANCE (29 CFR Part 37)**

As a condition to the award of financial assistance from the Department of Labor under Title I of the WIOA, the grant applicant assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

- a. Section 188 of the Workforce Innovation and Opportunity Act (WIOA) which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation, or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIOA Title I financially assisted program or activity;
- b. Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the bases of race, color and national origin;
- c. Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;
- d. The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age;
- e. Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs; and
- f. Section 654 of the Omnibus Budget Reconciliation Act of 1981 (42 U.S.C. 9849), as amended, which prohibits discrimination on the basis of race, creed, color, national origin, sex, handicap, political affiliation or beliefs.

### **IV. ACCESS TO RECORDS**

Access by CareerSource Central Florida, Inc., the Comptroller General of the United States or any of their duly authorized representatives must be given to any books, documents, papers and records (including computer records) of Contractor or sub-contractor which are directly pertinent to charges to the services, in order to conduct audits and examinations and to make excerpts, transcripts and photocopies; this right also includes timely and reasonable access to Contractor's and subcontractor's personnel for the purpose of interviews and discussions related to such documents.

### **V. OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULARS**

Contractor agrees that, if applicable, it shall comply with all applicable OMB circulars, such as 2 CFR 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

### **VI. PROVISION AGAINST ASSIGNMENT**

Contractor shall not subcontract any of the services named in this modified agreement. No contract awarded under these terms, conditions and specifications shall be sold, transferred or assigned without the written approval of the Board. Approval does not relieve Contractor from this modified agreement.

### **VII. DAVIS-BACON ACT**

Contractor will comply, as applicable, with the provisions of the Davis-Bacon Act, as amended (40 U.S.C. 276a to 276a7) and as supplemented by Department of Labor (DOL) regulations 29 CFR part 5, the Copeland Anti Kick Back Act (40 U.S.C 276c and 18 U.S.C. 874) as supplemented by DOL regulations (29 CFR part 3), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333) as supplemented by DOL regulations 29 CFR part 5, regarding labor standards for federally assisted construction sub-agreements.

### **VIII. CONSTRUCTION OR RENOVATION OF FACILITIES USING PROGRAM FUNDS**

Contractor is aware that Federal funds may not be used for the purchase or improvement of land, or the purchase, construction, or permanent improvement of any building or facility. If any property has been constructed or substantially renovated, through the unlawful use of state or federal funds, the federal government shall be entitled to a lien against said property.

### **IX. AMERICANS WITH DISABILITIES ACT**

Contractor will comply with the Americans with Disabilities Act of 1990, P.L. 101-336, which prohibits discrimination on the basis of disability and requires reasonable accommodation for persons with disabilities; in all employment practices, including job application, procedures, hiring, firing, advancement, compensation, training, and other terms, conditions, and privileges of employment. It applies to recruitment, advertising, tenure, layoff, leave, fringe benefits, and all other employment-related activities.



## **X. EXECUTIVE ORDER 11246**

Executive Order 11246, as amended by Executive Order 11375, requires that Federal Contractor and Subcontractors not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. It also requires the Contractor/Subcontractor to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin.

## **XI. CONFLICT OF INTEREST/STANDARDS OF CONDUCT**

Contractor agrees that in administering the contract to comply with standards of conduct that maintain the integrity of the contract in an impartial manner, free from personal, financial or political gain by avoiding situations which suggest that any decision was influenced by prejudice, bias or special interest.

## **XII. CLEAN AIR/CLEAN WATER ACT/SOLID WASTE DISPOSAL ACT**

The Contractor, if receiving in excess of \$100,000 in funding through this modified agreement, is required to comply with all applicable standards, orders, or regulations issued under the Clean Air Act, as amended (42 U.S.C. 7401), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368 et seq.), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). Contractor shall report any violations of the above to the Board. The Contractor will also comply with the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act (42 U.S.C. 6962).

## **XIII. ENERGY EFFICIENCY**

Contractor shall comply with mandatory standards and policies relating to energy efficiency which are contained in the State of Florida's Energy Conservation Plan issued in compliance with Energy Policy and Conservation Act (Public Law 94-163).

## **XIV. ENVIRONMENTAL STANDARDS**

Contractor will comply with environmental standards which may be prescribed pursuant to the following:

- a. Institution of quality control measures under the National Environmental Policy Act of 1969 (P.L.91-190) and Executive Order (EO11514);
- b. Notification of violating facilities pursuant to EO 11738;
- c. Protection of wetlands pursuant to EO 11990;
- d. Evaluation of flood plains in accordance with EO 11988;
- e. Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C 1451 et seq.)
- f. Conformity of Federal Actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U. S. C. 7401 et seq.);
- g. Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P. L. 93-523); and
- h. Protection of endangered species under the Endangered Species Act of 1973, as amended, (P. L. 93-205).

## **XV. INTEGRITY**

Contractor shall comply with the provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) 29 CFR part 93. When applicable, if this Contract is in excess of \$100,000, Contractor must, prior to execution, complete the Certification Regarding Lobbying Form.

## **XVI. PUBLIC ANNOUNCEMENTS AND ADVERTISING**

The contractor agrees to comply with the provision of the Stevens Amendment as specified in P.L. 115-31, Division H, Title V, Section 505; P.L. 103-333 §508. When issuing statements, press releases, request for proposals, bid solicitation, and other documents describing the project or programs funded in whole or in part under this Agreement, Contractor shall clearly state: (1) the percentage of the total cost of the program or project which will be financed with Federal money under this Agreement and (2) the dollar amount of Federal funds for the project or program (3) Percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

## **XVII. MODIFICATIONS**

The terms of this modified agreement may be renegotiated and changed whenever extenuating circumstances affect the ability of either party to honor commitments made in this modified agreement. Extenuating circumstances must be for situations beyond the control or expectations of either party. Both parties must mutually agree upon renegotiation.

No modification of this modified agreement will be effective unless it is in writing, signed and dated by both parties.

The Board may unilaterally modify this modified agreement at will to accommodate any change in the federal or state programs, under which this modified agreement is funded, any change in the interpretation of the federal or state programs, under which this modified agreement is funded, or any applicable federal, state or local laws, regulations, rules or policies. The Board retains the option to extend this contract for an additional one year period at the end of this contract.

## **XVIII. TERMINATION FOR DEFAULT/CONVENIENCE**

This modified agreement may be terminated as follows:

1. Either party may request termination of modified agreement upon 60 days prior written notice to the other party. Written notification of termination must be by registered mail, return receipt requested.
2. The Board may unilaterally terminate or modify this modified agreement, if for any reason either the U.S. Department of Labor or the State of Florida reduces funding through the grants under which this modified agreement is funded.
3. The Board may unilaterally terminate this modified agreement at any time that it is determined that:
  - a. Contractor fails to provide any of the services it has contracted to provide; or
  - b. Contractor fails to comply with the provisions of this modified agreement; or
  - c. Such termination is in the best interest of the Board.

If Contractor disagrees with the reasons for termination, they may file a grievance in writing within ten days of notice of termination to CareerSource Central Florida, who will conduct a grievance hearing and decide, from evidence presented by both parties, the validity of termination.

In the event this modified agreement is terminated for cause, Contractor shall be liable to the Board for damages sustained for any breach of this modified agreement by the Contractor, including court costs and attorney fees, when cause is attributable to the Contractor.

In instances where Contractors/sub-grantees violate or breach modified agreement terms, the Board will use all administrative, contractual or legal remedies that are allowed by law to provide for such sanctions and penalties as may be appropriate.

## **XIX. COMPLIANCE WITH TANF**

Contractor shall comply with the Temporary Assistance to Needy Families Program (TANF), 45 CFR parts 260-265, and other applicable federal regulations and policies promulgated there under.

## **XX. RIGHTS TO DATA/COPYRIGHTS AND PATENTS**

The Board, State of Florida and the U.S. Department of Labor shall have unlimited rights to inventions made under contract or agreement: Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements" and any implementing regulations issued by the awarding agency.

Contractor also assures that it will comply with 29 CFR Part 37 and all other regulations implementing the laws listed above. This assurance applies to the grant applicant's operation of the WIOA Title I – financially assisted program or activity, and to all agreements the grant applicant makes to carry out the WIOA Title I – financially assisted program or activity. Contractor understands that Department of Economic Opportunity (DEO) and the United States have the right to seek judicial enforcement of the assurance.



## **XXI. PUBLIC ENTITY CRIMES**

Contractor shall comply with Section 287.133(2)(a), F.S., whereby a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 F.S., for Category Two for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

## **XXII. THE PRO-CHILDREN ACT**

Contractor agrees to comply with the Pro-Children Act of 1994, 20 U.S.C. 6083. Failure to comply with the provisions of the law may result in the imposition of civil monetary penalty up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. This clause is applicable to all approved sub-contracts. In compliance with Public Law (Pub. L.) LO3-277, the Contract shall prohibit smoking in any portion of any indoor facility used for the provision of federally funded services including health, day care, early childhood development, education or library services on a routine or regular basis, to children up to age 18.

## **XXIII. CONFIDENTIALITY**

It is understood that the Contractor shall maintain the confidentiality of any information, regarding CareerSource Central Florida customers and the immediate family of any applicant or customer, that identifies or may be used to identify them and which may be obtained through application forms, interviews, tests, reports from public agencies or counselors, or any other source. Contractor shall not divulge such information without the written permission of the customer, except that such information which is necessary as determined by CareerSource Central Florida for purposes related to the performance or evaluation of the Agreement may be divulged to CareerSource or such other parties as they may designate having responsibilities under the Agreement for monitoring or evaluating the services and performances under the Agreement, or to governmental authorities to the extent necessary for the proper administration of the law. All release of information shall be in accordance with applicable State laws, and policies of CareerSource Central Florida. No release of information by Contractor, if such release is required by Federal or State law, shall be construed as a breach of this Section.

## **XXIV. PROCUREMENT OF RECOVERED MATERIALS**

Contractor agrees to comply with the provisions of section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, and as supplemented by 2 CFR Appendix II to part 200 and 2 CFR part 200.323 and the requirements stated therein.

## **XXV. DOMESTIC PREFERENCES FOR PROCUREMENTS**

Contractor agrees to comply with the provisions of 2 CFR Appendix II to part 200 and 2 CFR part 200.322 and the requirements stated therein.

## **XXVI. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT**

Contractor agrees to comply with the provisions of 2 CFR Appendix II to part 200 and 2 CFR part 200.216 and the requirements stated therein. See Public Law 115-232, section 889 for additional information and 2 CFR part 200.471.

## **XXVII. PROMOTING FREE SPEECH AND RELIGIOUS LIBERTY & IMPROVING FREE INQUIRY, TRANSPARENCY AND ACCOUNTABILITY AT COLLEGES AND UNIVERSITIES**

Contractor agrees to follow the statutory and national policy requirements, as applicable, stated in 2 CFR § 200.300 and Executive Order 13798 Promoting Free Speech and Religious Liberty and Executive Order 13864 Improving Free Inquiry, Transparency and Accountability at College and Universities.

**XXVIII. E-VERIFY**

Contractor warrants and represents that it is in compliance with section 448.095, Florida Statutes, as may be amended, and that it: (1) is registered with the E-Verify system (E-Verify.gov), and beginning January 1, 2021, uses the E-Verify system to electronically verify the employment eligibility of all newly hired workers; and (2) has verified that all of Contractor's subcontractors performing the duties and obligations of the Agreement are registered with the E-Verify System, and beginning January 1, 2021, use the E-Verify System to electronically verify the employment eligibility of all newly hired workers.

By signing below, Contractor hereby certifies and assures that it will fully comply with the provisions listed above:

Sean Donnelly Director  
Printed Name and Title of Authorized Representative

  
Signature of Authorized Representative

Central Florida Electrical JATC  
Organization/Business Name

10/16/23  
Date



## **Central Florida Electrical JATC**

### **Registered Apprenticeship Program Attachments:**

Attachment A – Budget #s and Support Services Cost

Attachment B – Gazelle Sample

Attachment C – RAP Scorecard

## Attachment A -

Enrollment #s and Support Service Cost Per Apprentice for Program Year - 2023/2024.

Central Florida Electrical - Joint Apprenticeship Training Committee (JATC)		
<b>Occupation:</b>	<b>Approved Budget for Program Year 23/24</b>	<b>Eligible Support</b>
<b>Electrician</b>	<b>\$214,000</b>	Year Two - \$2,000 - per apprentice Year Three - \$1,558 per apprentice
<b>YEAR 2 - Support Service Item</b>	<b>Cost</b>	<b>Total Training Cost</b>
Laptop	\$800	\$800
Textbooks		Total Textbooks - \$ 444.71
AC Theory Textbook	\$75.71	
Student Notebook	\$5.65	
Transformer Textbook	\$79.10	
Electrical Code Calculation Textbook	\$56.50	
Motors Textbook	\$84.75	
Code Book	\$113.00	
Code Book Tabs	\$30.00	
Courseware:		Total Courseware - \$521.50
AC Systems	\$31.50	
AC Theory Ivl 1	\$31.50	
AC Theory Ivl 2	\$31.50	
AC Theory Ivl 3	\$31.50	
AC Theory Ivl 4	\$31.50	
C.S.P 2 Level 1	\$31.50	



C.S.P.2 Level 2	\$31.50	
Conduit Fabrication	\$31.50	
Electrical Code Calculation lvi 1	\$31.50	
Electrical Code Calculation lvi 2	\$31.50	
Transformer lvi 1	\$80.50	
Motors lvi 1	\$31.50	
Motors lvi 2	\$31.50	
Motors lvi 3	\$31.60	
Graybar Electrical Tools	\$	\$263
Multi Service Technology / Red Wing		\$n/a
<b>YEAR 3 - Support Service Item</b>	<b>Cost</b>	<b>Total Training Cost</b>
Textbooks:		Total Textbooks: \$595.10
Rigging, Hoising, Signaling	\$91.98	
Grounding and Bonding	\$70.67	
Electrical Safety Work Practices	\$64.63	
Semin Conductors	\$74.79	
Intro to PLC	\$109.23	
Fundamental of Motor Controls	\$78.49	
NFPA 70 E	\$105.41	
Courseware:	\$	
	31.50	

Rigging, Hoisting, Signaling	\$50.00	
Digital Electronic	\$31.50	
C.S.P. 3	\$31.50	
C.S.P. 4	\$31.50	
Grounding and Bonding Ivl 1	\$31.50	
Grounding and Bonding Ivl 2	\$60.00	
Electrical Safety Related Work Practices Ivl 1	\$60.00	
Electrical Safety Related Practices Ivl 2	\$20.00	
Semi-Conductors Ivl 1	\$20.00	
Semi-Conductors Ivl 2	\$31.50	
Torque Ivl 1	\$31.50	
Introduction to PL 2 <sup>nd</sup> ed	\$45.50	
Transformer Ivl 2	\$31.50	
Motor Controls Ivl 1	\$31.50	
Motor Controls Ivl 2	\$31.50	
Motor Controls Ivl 3	\$70.58	
Grabar Electrical Tools	Cost	\$121
Multi Service Technology / Red Wing		\$200



## Attachment B – Sample / Gazelle Voucher

Training Agreement PY 24

## ATTACHMENT B – Sample ITA Voucher



CareerSource Central Florida  
310 Washington Blvd.  
Suite 200  
Orlando, FL 32801  
Apprenticeship & Workforce Training  
407.531.1222  
Fax: 407.531.4501  
HHS# 123456  
www.careersourcecentralflorida.com

### ONE-STOP CAREER CENTER TRAINING SCHOLARSHIP VOUCHER

ID#: 447-000235753  
Issue Date: 4/28/2015  
Expiration Date: 7/27/2015

<b>Participant</b> John Doe DOB: 01/01/1980 311 E. Main St. Lake Mary, FL 32746 License/ID: 12345 407.531.1222 E-MAIL: JDOE@MFC.COM	<b>CSC Representative</b> Jane Smith 407.531.1234 2000 E. Main St. One-Stop Career Center <b>Funding Source</b> 2015 ALEA
<b>Outside Vendor / Training Provider</b> John Smith College 100 Park Street Kissimmee, Florida 33555 407.531.1234 Vendor Account Number: 123456789	<b>Training Program</b> Employment Prep (450) Begin Date: 11/02/2014 End Date: 07/01/2015 Credit Hours: 25 Clock Hours: 0 Total Program Cost: \$7,500.00

Description of Costs	Category	Unit Price / Fee	Quantity	Total
Item Description	Tuition	150.00	50	\$7,500.00
<b>Grand Total</b>				<b>\$7,500.00</b>

**Note To Provider**

- Terms are 30 days from the date of our receipt of your invoice.
- This voucher is not valid after the expiration date.
- Training must begin within 15 days of begin date the participant must return to the CSC office to obtain a new training scholarship voucher.
- Submit your invoice with this voucher to CareerSource Central Florida (CSC) by either regular mail to the above address with the original of this voucher or email to Apprenticeship@careersourcecentralflorida.com or 407.531.4501.

**Note To Participant**

I agree to maintain contact with my CSC Representative and provide information regarding my progress in training on a bi-weekly/bi-monthly basis. I understand my CSC Representative is responsible to schedule an appointment to discuss a new Training Scholarship Voucher which I will receive four weeks prior to the new apprenticeship start date. I agree to notify my CSC Representative if I receive such an appointment and provide documentation. I do not have any responsibility to pay for any training related costs above the established ITA cap or any program cost which is less. I will provide the original Training Scholarship voucher to the Training Provider to complete the enrollment process. I agree to make any steps or arrangements that I am required to complete the training and understand that the financial consequences will hold me liable from the begin date of training. I will notify my CSC Representative immediately if an extenuating circumstance prevents me from beginning the new and/or old the program course.

Authorized Course to be Taken this Period:

## Attachment C- RAP Scorecard

