

May 12, 2022

VIA EMAIL:

pputerbaugh@careersourcecf.com

Mr. Leo Alvarez, CFO
Central Florida Regional Workforce Board, Inc. d/b/a CareerSource Central Florida
390 N. Orange Avenue, Suite 700
Orlando, Florida 32801

Dear Mr. Alvarez:

The engagement letter for the audit of the financial statements of CareerSource Central Florida dated April 19, 2022, specify that objectives of an audit, management's responsibilities, terms of the engagement, and fees. The Fees section of this letter on page 8 is amended to remove the verbiage "A service charge will be added to past due accounts equal to 1½% per month (18% annually) on the previous month's balance less payments received during the month, with a minimum charge of \$2.00 per month." This is removed in order for CareerSource Central Florida to maintain compliance with requirements maintained in other agreements outstanding.

By signature on the attached page, please acknowledge your agreement with the amendment specified above for the year ending June 30, 2022.

We at Cherry Bekaert LLP very much appreciate the opportunity to serve the CareerSource Central Florida and look forward to continuing our positive business relationship. Once formally acknowledged and signed, we would appreciate if you could communicate the completion to Ron Conrad at raconrad@cbh.com.

Very truly yours,

CHERRY BEKAERT LLP



