

## Committees at a Glance

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### **Executive Committee**

The Executive Committee will have a minimum of five members, which include the Board officers and the Chairs of standing committees. Membership is expanded to ensure each of the five counties in the Region is represented. The Board of Directors extends full authority to this committee to act on its behalf regarding the organization's business matters in accordance with CareerSource Central Florida's bylaws and policies.

### **Finance Committee**

Chaired by the Treasurer, the Finance Committee reviews periodic reports on the financial activities of the organization; controls and supervises its financial affairs; oversees its retirement plan; and approves budgets and budget amendments.

### **Audit Committee**

Provides oversight through review of monitoring reports and audits of CareerSource Central Florida. Reviews and approves CareerSource Central Florida's responses to any audit findings or observations. Reviews and evaluates the adequacy of internal accounting controls and practices, ethics and conflicts-of-interest policies, and makes recommendations for revisions and additions as necessary and appropriate. Includes accounting professionals representing each of the region's counties.

### **Community Engagement Committee**

Recommends strategies and policies to ensure the organization is, through appropriate outreach, aligned and engaged with other community, civic and economic-development activities.

### **Career Services Committee**

The purpose of the Career Services Committee is to provide policy guidance and strategic oversight as it relates to the operation of programs and service delivery throughout CareerSource Central Florida's five county area. The committee will also establish budget priorities with the goal of maximizing resources and approving local policy to allow achievement of desired business services, adult and youth performance outcomes.

### **Governance Committee**

Reviews the CSCF Articles of Incorporation and by-laws and recommends changes to the Board of Directors. Identifies a process to recruit Board members and officers and evaluates the Board's effectiveness. Responsible for establishing risk management policies and continuing operation plans.

### **Advisory Committees**

Advisory Committees will be formed on an as-needed basis.

### **Revenue Diversity Ad Hoc Committee**

Ad Hoc committee formed in FY 17-18 to provide guidance and strategies for pursuing alternate funding opportunities that align with the mission, vision, and priorities of CSCF and the region it serves.

### **Facilities Ad Hoc Committee**

Ad Hoc committee formed in FY 19-20 to provide guidance and expertise to CSCF admin staff regarding lease negotiations, estimates for buildouts, and other similar situations.