



**DRAFT**

**Consortium and Board of Directors Meeting  
Clermont Arts & Recreation Center  
3700 South Highway 27, Clermont, FL**

**Thursday, June 20, 2019  
9:00 a.m.**

**MINUTES**

**CONSORTIUM MEMBERS PRESENT:** Leslie Campione, Brandon Arrington, Al Butler, Lee Constantine, Mayor Jerry Demings

**BOARD MEMBERS PRESENT:** Debbie Clements, Andrew Albu, Greg Beliveau, Paul Bough, Wendy Brandon, Keira des Anges, John Gyllin, Eric Jackson, Leland Madsen, Sheri Olson, Kathleen Plinske, David Sprinkle, Jim Sullivan, Richard Sweat, Jane Trnka, Eric Ushkowitz, Jody Wood, Matt Walton and Mark Wylie

**BOARD MEMBERS ABSENT:** Steve Ball, Glen Casel, John Gill, Nicole Guillet, Jeff Hayward, Mark Havard, Al Trombetta and Larry Walter

**STAFF PRESENT:** Pam Nabors, Mimi Coenen, Leo Alvarez, Lisa Burby, Nilda Blanco, Bradley Collor, Steven Nguyen, Sean Masherella, Kristine Concepcion and Kaz Kasal

**GUESTS PRESENT:** Darren Gray / City of Clermont; Warren Davis / CareerSource Florida; Andrew Mai / Osceola County; and Thomas Wilkes / GrayRobinson

Agenda Item	Topic	Action Item / Follow Up Item
1	<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>• Ms. Clements, CSCF Board Chair, called meeting to order at 9:11 am.</li> <li>• Mr. Darren Gray, City Manager of Clermont, provided an overview of Clermont.</li> </ul>	
2	<p><b>CSCF Spotlight Story</b></p> <ul style="list-style-type: none"> <li>• Youth program participant provided an overview of her career journey and the guidance Ms. Marisol Tohorton, CSCF Career Services Consultant has provided.</li> </ul>	
3	<p><b>Board Recognition</b></p> <p>The following Board Members were presented recognition awards for their service on the Board, which concludes on 6/30/19:</p> <ul style="list-style-type: none"> <li>• Debbie Clements</li> <li>• Greg Beliveau</li> <li>• William D’Aiuto</li> <li>• Leland Madsen</li> </ul>	
4	<p><b>Roll Call / Establishment of Quorum</b></p> <ul style="list-style-type: none"> <li>• Ms. Kasal reported quorum present on both Consortium and Board.</li> </ul>	

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5	<b>Public Comment</b> <ul style="list-style-type: none"> <li>None offered.</li> </ul>	
6	<b>Approval of Minutes</b> <ul style="list-style-type: none"> <li>12/13/18 Consortium &amp; Board Meeting</li>   <li>4/25/19 Board Meeting</li> </ul>	<p><b>Commissioner Butler made a motion to approve the minutes from the 12/13/18 Consortium &amp; Board meeting; Commissioner Constantine seconded; motion passed unanimously.</b></p> <p><b>Mr. Ushkowitz made a motion to approve the minutes from the 4/25/19 Board meeting; Mr. Walton seconded; motion passed unanimously.</b></p>
7	<b>Appointments of CSCF Board</b> <ul style="list-style-type: none"> <li>Consortium reviewed appointments of the CSCF Board.</li> </ul>	<p><b>Commissioner Butler made a motion to approve the appointments of the CSCF Board. Commissioner Arrington seconded; motion passed unanimously.</b></p>
8	<b>Approval of the 2019-2020 Budget &amp; Strategic Plan</b> <ul style="list-style-type: none"> <li>Board reviewed 2019-2020 Budget and Strategic Plan.</li> </ul> Board reviewed 2019-2020 Budget and Strategic Plan.	<p><b>Mr. Walton made a motion to approve the 2019-2020 Budget and Strategic Plan. Mr. Ushkowitz seconded; motion passed unanimously.</b></p> <p><b>Mayor Demings made a motion to approve the 2019-2020 Budget and Strategic Plan. Commissioner Butler seconded; motion passed unanimously.</b></p>
9	<b>Adjournment of Consortium</b> <ul style="list-style-type: none"> <li>Consortium adjourned at 9:20 am.</li> </ul>	

Agenda Item	Topic	Action Item / Follow Up Item
10	<b>Board Information / Action Items</b> <ul style="list-style-type: none"> <li>Chair's Report</li> </ul>	

	<p>Ms. Clements thanked the Consortium for approving the new Board Members.</p> <p>Ms. Clements extended her thanks serving on the Board and her pride of Board's increased level of engagement. She encouraged the Board to continue staying connected and involved in CSCF activities, as it has and will continue making a positive impact on the community.</p> <ul style="list-style-type: none"> <li>• <b>President's Report</b> Ms. Nabors provided highlights from the President's Report (attachment).</li> <li>• <b>Finance Report</b> Mr. Ushkowitz, Finance Committee Chair, reviewed financials through 4/30/19 (attachment).</li> <li>• <b>Committee Reports</b></li> </ul> <p><u>Executive:</u></p> <ul style="list-style-type: none"> <li>– Ms. Clements, Executive Committee Chair, stated the Executive Committee met on 6/9/19 to review committee reports.</li> <li>– Committee also forwarding to Board its recommendation to relocate CSCF's West Orange office to the West Oaks Mall, as detailed in action memo (attachment).</li> </ul> <p><u>Revenue Diversity Ad Hoc:</u></p> <ul style="list-style-type: none"> <li>– Mr. Jackson, Revenue Diversity Ad Hoc Committee Chair, reviewed Ticket to Work and Youth program activities, to date.</li> <li>– Mr. Jackson, on behalf of CSCF, extended thanks to Mr. Sweat, .decimal for \$15,000 donation towards youth program.</li> </ul>	<p><b>Board unanimously concurred with Executive Committee's recommendation to finalize negotiations and execute new lease with West Oaks Mall; with legal counsel review of lease prior to final execution.</b></p>
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Agenda Item	Topic	Action Item / Follow Up Item
10	<b>Board Information / Action Items (cont'd)</b>	

	<p><u>Audit:</u></p> <ul style="list-style-type: none"> <li>- Committee has not met – no new reports.</li> </ul> <p><u>Community Engagement:</u></p> <ul style="list-style-type: none"> <li>- Ms. Wood, Community Engagement Committee Chair, reported Committee met on 5/13/19.</li> <li>- Reviewed status on projects and year to date performance on outreach, internal and external communication.</li> <li>- Reviewed priorities for next year.</li> </ul> <p><u>Finance Committee:</u></p> <ul style="list-style-type: none"> <li>- Mr. Ushkowitz, Finance Committee Chair, stated the Committee met on 6/6/19, reviewed and approve the draft budget, and reviewed updates on CSCF’s retirement plan.</li> </ul> <p><u>Governance Committee:</u></p> <ul style="list-style-type: none"> <li>- Mr. Wylie, Governance Committee Chair, stated the Committee: <ul style="list-style-type: none"> <li>o Met on 5/8/19</li> <li>o Reviewed CSCF’s HR Department updates.</li> <li>o Reviewed Board engagement updates.</li> <li>o Reviewed 2019-2020 Board Roster and status on nominations of new board members.</li> </ul> </li> <li>- Committee approved submission to Board of the proposed slate of officer recommendations. All individuals listed below have agreed to serve for FY 2019-2020: <ul style="list-style-type: none"> <li>➤ President: Mark Wylie</li> <li>➤ Vice President: Jody Wood</li> <li>➤ Treasurer: Eric Ushkowitz</li> <li>➤ Secretary: Jeff Hayward</li> </ul> </li> </ul> <p><u>Career Services:</u></p> <ul style="list-style-type: none"> <li>- Dr. Plinske, Career Services Committee Chair, stated Committee met with Finance to review budget priorities at the 5/21/19 budget workshop.</li> </ul>	<p><b>Mr. Jackson made a motion to approve and accept the Slate of Officers as presented. Mr. Sprinkle seconded, motion passed unanimously.</b></p>
Agenda Item	Topic	Action Item / Follow Up Item
11	<b>Insight Gig Economy in Florida’s Workforce System</b>	

	<p>Warren Davis, Policy Analyst, CareerSource Florida, provided a presentation (attachment) on “gig” (entrepreneurial) economy, reviewing current research on gig workers to include: types, workforce needs, opportunities and impacts. Discussion ensued on how local workforce development boards can be positioned to effectively meet market demands of the gig economy and deliver services to meet the needs of gig workers and businesses.</p> <p>Board feedback and suggestions included:</p> <ul style="list-style-type: none"> <li>– Need for technological improvements - must occur at the state level to effectively capture “gig” data.</li> <li>– Need “trust” model – “Workforce Yelp” – RWB could vet and verify credentials, work experience, etc.</li> </ul>	
4	<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>• Board reviewed proposed dates for Board and Committee meetings (attachment).</li> </ul>	
5	<p><b>Adjournment</b></p> <ul style="list-style-type: none"> <li>• Meeting adjourned at 11:07 am.</li> </ul>	

Respectfully submitted,

Kaz Kasal  
Executive Coordinator