



**SERVICE AND COMPENSATION AGREEMENT NO: HR - SCA - 1617-008  
CONTRACT MODIFICATION NO. 01**

**CONTRACT BETWEEN  
CENTRAL FLORIDA REGIONAL WORKFORCE DEVELOPMENT BOARD, INC. – REGION 12  
d/b/a CareerSource Central Florida  
And  
OneDigital Health & Benefits**

**EFFECTIVE DATE OF CONTRACT:** December 1, 2016

**DESCRIPTION OF CHANGE:** The purpose of Modification No. 01 to Service and Compensation Agreement HR - SCA - 1617-008 between CareerSource Central Florida and **OneDigital Health & Benefits** is to amend Attachments A and B. Attachment A is amended to remove Access to ThinkHR from list of provided advisory services. Attachment B is amended to remove examples identifying how fees will be paid.

Delete Attachment A entitled Advisory Services in its entirety and substitute with Attachment A entitled Advisory Services revised July 1, 2018.

Delete Attachment B entitled Advisory Services in its entirety and substitute with Attachment B revised July 1, 2018.

**No other changes are authorized by this modification.**

**IN WITNESS WHEREOF**, the parties, intending to be legally bound, have caused their proper and duly authorized officers to execute and deliver this modified agreement.

**ONEDIGITAL HEALTH & BENEFITS**

BY: B. R. Goin  
Signature  
Bruce Goin, Managing Principal

Date: 7-28-18

**CAREERSOURCE CENTRAL FLORIDA**

BY: Pamela Nabors  
Signature  
Pamela Nabors, President and CEO

Date: 7/27/18

**Note: Regardless of the date the modification is signed, this modification shall be effective July 1, 2018.**

LEGEND: | Denotes Changes

## Attachment A (revised July 1, 2018)

### Advisory Services

#### **Services Include:**

#### **A. Financial and Consulting**

1. Evaluation of current benefit program
2. Short and long term strategic planning
3. Value-based review of program options leading to customized benefit program design and recommendations that achieve client goals
4. Renewal management including negotiations
5. Monthly financial claims reporting (where data is available)
6. Analysis of current claims including projection of costs and discussion of strategies to mitigate risk and expenses
7. Contribution strategies
8. Benefit program implementation including enrollment and placement
9. Benchmarking on plans and claims utilization
10. Carrier claims support and intermediary
11. Develop annual service calendar with CareerSource to meet short and long term strategic objectives
12. Billing and Audit services and Simplify Benefits Administration Technology

#### **B. Compliance**

1. Response to general compliance questions
2. Online employer benefits resource tool providing access to federal and state employer laws and regulations, sample forms and procedures and full range of training programs
3. Employer compliance calendar and checklist
4. Health care reform applicability and action plan
5. Guidance for employer responsibilities including ERISA, Medicare Part D, etc.
6. Access to general legal and reference materials and for employer issues
7. Access to OneDigital ERISA attorney and Compliance Team
8. Annual Preparation of Health & Welfare Form 5500

#### **C. Education and Communication**

1. Calls to discuss new industry developments and ideas for future program enhancements
2. Better Benefits E-newsletter
3. Health Care Reform Advisory notices
4. Employee wellness tools and resources
5. Administrative training of benefits personnel
6. Compliance and health care reform webinars
7. Assistance with development of employee communication materials
8. Assist in the development, implementation, and interpretation of an employee survey
9. Coordination of wellness program initiatives
10. Customized enrollment guide development

#### **D. Advocacy and Administration**

##### Customer Advocate Center –

1. Claims information and issues resolution
2. Eligibility and enrollment management
3. Billing Assistance
4. Employee assistance with general questions and benefit plan navigation

Advocacy through participation with strong industry councils and organizations providing a voice for our employers at the state and federal levels

## **Attachment B** (revised July 1, 2018)

**Fees:**

\$90,000 total per year during this Agreement.

**Paid:**

Fees will be paid on a quarterly basis totaling \$22,500. Quarterly fee to be paid by the fifth day following the end of each respective quarter.

Initial Term: January, 2017-June 30, 2017. CareerSource Central Florida will have the option to renew for four (4) additional terms of one year each.

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