



DRAFT
Executive Committee Meeting

Tuesday, April 16, 2019
9:00 a.m.

MINUTES

MEMBERS PRESENT: Greg Beliveau, Leland Madsen, Kathleen Plinske, Eric Ushkowitz, Larry Walter and Mark Wylie

MEMBERS ABSENT: Debbie Clements, Eric Jackson, Richard Sweat and Jody Wood

STAFF PRESENT: Pam Nabors, Mimi Coenen, Leo Alvarez, Lisa Burby and Kaz Kasal

GUEST PRESENT Thomas Wilkes/GrayRobinson

| Agenda Item | Topic | Action Item / Follow Up Item |
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| 1 | Welcome Mr. Wylie, CSCF Vice Chair, called the meeting to order at 9:02 a.m. | |
| 2 | Roll Call / Establishment of Quorum Ms. Kasal, Executive Coordinator, reported a quorum present. | |
| 3 | Public Comment None offered. | |
| 4 | <p>Action Items</p> <p><u>Approval of Minutes – 1/9/19 Executive Committee Meeting</u></p> <ul style="list-style-type: none"> Reviewed minutes. <p>Approval of Youth Explorer Program</p> <ul style="list-style-type: none"> Reviewed action item memo (attachment) to review the vendor selection for CSCF’s Youth Explorer Program. As two of the vendors have members on the CSCF Board, a vote from two-thirds vote of the Board is required – per CSCF and DEO policy. | <p>Mr. Ushkowitz made a motion to approve the draft minutes from the 1/29/19 and 3/12/19 Executive Committee Meetings. Dr. Plinske seconded; motion passed unanimously.</p> <p>Mr. Walter made a motion to recommend for Board (<i>by two-thirds vote</i>), to approve vendor selection, as per action memo, for the 2019 Summer Youth Explorer Program. Mr. Beliveau seconded, with Dr. Plinske abstaining; motion passed unanimously.</p> |
| 5 | <p>Information</p> <p><u>Vice Chair’s Report</u></p> <ul style="list-style-type: none"> Reviewed highlights from NAWB Forum. <p><u>President’s Report</u></p> <ul style="list-style-type: none"> Health Insurance Plan Review for FY 2019-2020. | |



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| | <ul style="list-style-type: none"> - Ms. Nabors introduced Ms. Burke, CSCF's new VP of Human Resources - Reviewed action memo (attachment) on CSCF's health benefits renewal for FY 2019-2020. • 4/25/19 Board Meeting / Retreat – Survey <ul style="list-style-type: none"> - Reviewed 4/25/19 Board Meeting Agenda - Survey sent to Board Members from RIDG, CSCF's facilitator, in readiness for the 4/25/19 Board Retreat | <p>Mr. Walter made a motion to recommend for Board's final approval, the renewal of CIGNA as the benefits carrier for CSCF's health, dental and vision plan.</p> |
| 6 | <p>Committee Reports</p> <p><u>Revenue Diversity Ad Hoc</u></p> <ul style="list-style-type: none"> • Mr. Alvarez, CFO, stated that a meeting will be scheduled for early May. <p><u>Career Services</u></p> <ul style="list-style-type: none"> • Dr. Plinske, Career Services Committee Chair, reported the Committee met on 4/15/19 and reviewed results of scorecard through 3/31/19. The Committee also reviewed results & trends by HGI (High Growth Industry) sector. Committee concurred to continue Impact Model investment strategy for FY 2019-2020. Committee also concurred CSCF needs to be more agile in meeting employers' unique needs. <p><u>Community Engagement</u></p> <ul style="list-style-type: none"> • Next meeting is scheduled for 5/13/19. <p><u>Finance Committees</u></p> <ul style="list-style-type: none"> • Mr. Ushkowitz, Finance Committee Chair, stated the Finance Committee is scheduled to meet on 4/18/19. <p><u>Governance</u></p> <ul style="list-style-type: none"> • Mr. Wylie, Governance Committee Chair, reported the Committee met on 3/12/19 reviewed Board engagement activities, status of each Board seats expiring 6/30/19 and received an Enterprise Risk update from Mr. Alvarez. | |
| 7 | <p>Other Business None offered.</p> | |
| 8 | <p>Adjournment Meeting adjourned at 9:30 a.m.</p> | |

Respectfully submitted,

Kaz Kasal
Executive Coordinator