



**Executive Committee Teleconference**

**Wednesday, January 9, 2019  
10:30 a.m.**

**MINUTES**

- MEMBERS PRESENT:** Debbie Clements, Eric Jackson, Leland Madsen, Richard Sweat, Eric Ushkowitz and Mark Wylie
- MEMBERS ABSENT:** Greg Beliveau, Kathleen Plinske, Larry Walter and Jody Wood
- STAFF PRESENT:** Pam Nabors, Mimi Coenen, Leo Alvarez and Kaz Kasal
- GUEST PRESENT** Heather Ramos/GrayRobinson

| Agenda Item | Topic   | Action Item / Follow Up Item   |
|-------------|---|--|
| 1           | <b>Welcome</b><br>Ms. Clements, CSCF Chair, called the meeting to order at 10:34 a.m.   |  |
| 2           | <b>Roll Call / Establishment of Quorum</b><br>Ms. Kasal, Executive Coordinator, reported a quorum present.  |  |
| 3           | <b>Public Comment</b><br>None offered.  |  |
| 4           | <p><b>Action Items</b></p> <p><u>Approval of Minutes - 12/4/18 Executive Committee Meeting</u></p> <ul style="list-style-type: none"> <li>Reviewed minutes.</li> </ul> <p><u>CSCF Lake-Sumter Office – Funding Options for Remodeling</u></p> <ul style="list-style-type: none"> <li>Reviewed action item memo (attachment) on alternate funding options for remodel cost.</li> </ul> | <p><b>Mr. Madsen made a motion to approve the draft minutes from the 12/4/18 Executive Committee Meeting. Mr. Sweat seconded; motion passed unanimously.</b></p> <p><b>Mr. Jackson made a motion to approve CSCF utilizing non-federal funding for the remodel of CSCF Lake-Sumter Office at Lake Sumter State College and to reduce the scope to a maximum of \$100,000. Mr. Wylie seconded; motion passed unanimously.</b></p> |
| 5           | <b>Other Business</b><br>None offered.  |  |
| 6           | <b>Adjournment</b><br>Meeting adjourned at 10:56 a.m.   |  |

Respectfully submitted,

Kaz Kasal  
Executive Coordinator