



Executive Committee Teleconference

**Tuesday, March 12, 2019
1:00 p.m.**

MINUTES

MEMBERS PRESENT: Greg Beliveau, Eric Jackson, Leland Madsen, Richard Sweat, Eric Ushkowitz, Larry Walter, Jody Wood and Mark Wylie

MEMBERS ABSENT: Debbie Clements and Kathleen Plinske

STAFF PRESENT: Pam Nabors, Mimi Coenen, Leo Alvarez, Lisa Burby and Kaz Kasal

GUEST PRESENT Thomas Wilkes/GrayRobinson

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Mr. Wylie, CSCF Vice Chair, called the meeting to order at 1:02 p.m.	
2	Roll Call / Establishment of Quorum Ms. Kasal, Executive Coordinator, reported a quorum present.	
3	Public Comment None offered.	
4	Action Item: <u>CSCF West Orange County Location</u> <ul style="list-style-type: none"> Mr. Alvarez, CFO, referenced action memo on relocation of CSCF's West Orange County office (attachment), reviewing challenges of current office location and research of alternate locations. Based on review and financial analysis, staff recommend best space option is within the West Oaks Mall. 	Mr. Jackson made a motion to approve staff to finalize negotiations and execute a lease with the West Oaks Mall within the parameters of the financial analysis per action memo. Mr. Beliveau seconded; motion passed unanimously.
5	Other Business None offered.	
6	Adjournment Meeting adjourned at 1:17 p.m.	

Respectfully submitted,

Kaz Kasal
Executive Coordinator