



Career Source Central Florida

Bidders Conference for

Solicitation Name: Invitation to Bid RFP NUMBER OUD-21-0171 for Opioid Use Disorder Navigator

Virtual Bidders Conference Agenda

July 19, 2021

2:00-3:00 p.m. EST

Welcoming Remarks:

1. Good Morning, My name is Peter Puterbaugh, Senior Sourcing Manager of Procurement & Contracts, joining me from CSCF is Maura King, Senior Project Manager.
2. This is a **non-mandatory** virtual Bidders Conference – Link: [Click here to join the meeting](#)
3. The purpose of this virtual Bidders Conference is to allow interested bidders to ask questions related to the RFP.

Introductions:

1. Remarks and introduction of the CareerSource Central Florida personnel.
2. Introductions of audience and company represented.

General Information:

- Sign-In Sheet
- Meeting Rules-
 - It is imperative that you respect the process of this procurement and not speak privately with staff members during this meeting or regarding this RFP outside of this meeting. Given time constraints it may not be possible to address questions today.
 - Should you have questions at the conclusion of the meeting, please field them to CSCF by emailing publicresponse@careersourcecf.com. CSCF will reply by providing all bidders the question with the answer.

Solicitation Update:

- Bidders Conference Agenda & Meeting Link issued via company website on 9/19/2021

Q&A Session:

- How to Address Questions
- Responses
 - Immediate (only if time permits)
 - Delayed
 - Addendums

Reminders:

- Q&A (final clarifying/technical questions) Due Date: July 21, 2021 no later than 3:00 p.m. EST
 - Q&A Submittal Instructions: Questions are to be emailed to: publicresponse@careersourcecf.com
 - Email subject line MUST clearly read “**INQUIRY – OUD NAVIGATOR**” in the subject line.
 - Response to all questions will be made available on CareerSource Central Florida’s website: www.CareerSourceCentralFlorida.com
- RFP PROPOSALS Due Date: August 13, 2021, no later than 5:00 p.m. EST
 - Proposal Submittal Instruction: Responses are to be emailed to: Procurement@careersourcecf.com
 - Email subject line **MUST** clearly read “**BID: OUD NAVIGATOR**” in subject line.

Closing Remarks:



SIGN IN SHEET

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Print Company Name and Representatives Name – (To be completed by CSCF due to virtual meeting)

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2. _____

3. _____

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10. _____

