

**REQUEST FOR PROPOSAL**  
**2023 SUMMER YOUTH PROGRAMS – EXPLORE AND ENGAGE**  
**RFPNUMBER SYP-E&E-PY23**  
**QUESTIONS & ANSWERS – 10-11-22**

1. For “Cost Leverage”, the budget template in the RFP shows that this is only necessary for Explore proposals, but I thought it was said in the conference that ENGAGE proposals must submit as well, am I remembering that correctly? If so, did I also hear that in-kind services could be considered as cost leverage?
  - CSCF Response – Engage program proposers are NOT required to submit a cost leverage. Any leveraged resources mentioned in the Narrative of an Engage proposal, however, creates a more attractive proposal. For the Explore required cost leverage, in-kind services may be considered as recognized cost leverage.
  
2. As an ENGAGE program, who provides the participants? Does the organization provide students or does CareerSource bring students who are interested in the program?
  - CSCF Response – CSCF will provide the participants for the Engage Program- we commit the outreach, recruitment, onboarding, and on-going logistics support (I.e. provide a global pay card to participants). We only ask for awarded contractors to please assist CSCF outreach efforts thru your social media channels, program alumni emails, etc. CSCF must be the major recruiter and onboarder, therefore providing participant lists to the contractors, because of our funding requirements.
  
3. What is the capacity expectation for the training?
  - CSCF Response – If capacity means in terms of number of participants that can be accommodated, we recommend proposing the more the merrier, especially for Explore offerings. Our targets for this year exceed any other year so we hope to bring in hundreds of participants across our offerings. (Peter – can I give rough estimates per County or no?)
  
4. Is there time length and amount of days expectation for workshops?

- CSCF Response - CSCF would prefer Mon through Friday offerings – maximizing the 4 week timespan for participants. We request in the RFP, a minimum of 4 hours per day but those with proposals which exceed 4 hours a day, will be seen as preferable, providing more content and programming inevitably for the benefit of participants.
5. Do you have the PowerPoint presentation from the October 10<sup>th</sup> meeting?
- CSCF Response – The PowerPoint presentation is posted on the CSCF Website – please see the link - [Work With Us - CareerSource Central Florida](#)
6. Seminole State College is closed on Fridays during summer. Will the students meet with you the first week, or can they meet with us for 4 days, and you on Fridays?
- CSCF Response – Please submit your proposal with your proposed schedule and we will evaluate all options, however, we would prefer to have the organization host on Friday as well.